



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>NARASINHA DUTT COLLEGE</b>
• Name of the Head of the institution	<b>Dr. Soma Bandyopadhyay</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>03326438049</b>
• Mobile No:	<b>9433987377</b>
• Registered e-mail	<b>info@narasinhaduttcollege.edu.in</b>
• Alternate e-mail	<b>principal@narasinhaduttcollege.edu.in</b>
• Address	<b>129, BELILIOUS ROAD, HOWRAH</b>
• City/Town	<b>HOWRAH</b>
• State/UT	<b>WEST BENGAL</b>
• Pin Code	<b>711101</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated College</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Calcutta
• Name of the IQAC Coordinator	Dr. Pampa Chakraborty
• Phone No.	9433019310
• Alternate phone No.	9330804458
• Mobile	9433019310
• IQAC e-mail address	iqac@narasinhaduttcollege.edu.in
• Alternate e-mail address	iqac.ndc1924@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.narasinhaduttcollege.edu.in/AQAR%202021-22.pdf">http://www.narasinhaduttcollege.edu.in/AQAR%202021-22.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2016/05/ACADEMIC-PLANNER-2023-24.pdf">https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2016/05/ACADEMIC-PLANNER-2023-24.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.5	2007	31/03/2007	30/03/2012
Cycle 2	B++	2.77	2016	16/12/2016	15/12/2021
Cycle 3	B+	2.52	2023	27/10/2023	26/10/2028

**6.Date of Establishment of IQAC**

15/04/2008

**7.Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

**8.Whether composition of IQAC as per latest NAAC guidelines**

Yes

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>8</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
To induce social outreach and awareness programme to aware the community and all stakeholders about the glorious contribution of this century old institution.	
To carry out the process of the institutional accreditation by National Assessment & Accreditation Council (NAAC) in the 3rd cycle , as an affiliated college, through the visit and evaluation by the peer team (on-site) to validate the claims submitted in the Self Study Report (SSR) of the college and entering the 4th cycle with B+ grade.	
Celebration of the centenary of the institution was conducted through series of activities/events, focused on academic, community outreach, environmental aspects, entrepreneurship development, cultural programme and literary meet, value based programme, women empowerment, publication, etc.	
To increase the collaborations with other institutions/organizations on environmental issues, training & skill developments and academic activities.	
To organize popular environmental awareness programmes for the students	

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>Celebration of the centenary of the institution, through series of activities involving all stakeholders and community.</p>	<p>Celebration of the centenary of the institution was conducted through series of activities/events, focused on academic, community outreach, environmental aspects, entrepreneurship development, cultural programme and literary meet, value based programme, women empowerment, publication, etc.</p>
<p>To organize social outreach and awareness programme to aware the community and all stakeholders about the glorious contribution of this century old institution.</p>	<p>A centenary rally of the college was organized on 1st July, 2023. Prior to that, citizens were made aware by placing posters/flexes in the important gathering points of Howrah city. All stakeholders of college including students, teachers, governing body president and members, alumni, NSS, NCC, schoolchildren with uniform dress code, banner, placards, tablo with the picture of the founder, tables from library, science club, students union, traditional band team, cultural team and announcing pilot car, followed by security team of Howrah city police. In the rally, representative from founder family was also present. The route of the procession covered more than 8 km within the city of Howrah, including Howrah Maidan, Phansitala, Pnchanantala, Belilious road, Kadamtala, etc. and back to college. After that inauguration of centenary was held by raising</p>

	<p>the national flag in the campus.</p> <p>There was a huge response and encouragement from the community to observe the institution entering the centenary year. A blood donation camp was organized by the college on 26th August, 2023 with the students and residents of nearby area.</p>
<p>To organize cultural programme and literary meet.</p>	<p>A cultural programme was organized on 25th August, 2023, with the students, teachers and alumni of the college, where eminent singer Smt. Swagatalakshmi Dasgupta was present. In addition, Kabi Sammelan was organized by department of Bengali on 29th November, 2023.</p>
<p>To take initiative to organize academic events in the campus.</p>	<p>Regarding academic aspect, there were different activities, as following: a. Special lecture oby Dr. Dabir Ahmed on "Adab Aur Tanqueed" - 26th July, 2023. Organized by Urdu Department. b. Shatabarsher aaloke golpe kothay Darshan - get together session with former teachers and students - 20th September, 2023, organized by Philosophy Department. c. "Sammane barane Narasinha Dutt Collge" alochonachakra - seminar by Department of History - 21st September, 2023 d. Sanjay Chatterjee memorial lecture organized by department of Anthropology. Speaker: Dr. Sumahan Bandyopadhyay, Professor of Anthropology, Vidyasagar University . 17th January, 2024. e. Departmental seminar organized by Chemistry department, "Under the Aegis of</p>

	Centenary Celebration of College" on 20th January, 2024
To conduct awareness programme on the development of entrepreneurship among students.	An awareness programme on "Entrepreneurship development among students", was organized by department of Botany, in collaboration with Botanical Society of Bengal - 21st September, 2023
To organize more environmental awareness programmes for the students.	Regarding environmental awareness programme: a. Celebration of Wildlife Week through Exhibition, Quiz, Short Street Play and Wildlife Documentary Show was organized as a part of Awareness Programme by department of Zoology on 6th October, 2023. b. A state level seminar organized by IQAC in collaboration Howrah Vigyan Chetana Samannaya on the topic entitled "Biodiversity of Sundarbans, its threats and effects on human life". Speaker: Dr. Punarbasu Chaudhuri, Head of the Department of Environmental Science, University of Calcutta. Date: 2nd December, 2023.
To aware students about the importance of human values in life.	Seminar on value based education was organized for the students by Department of Zoology on the topic "NEED OF VALUES TO LEAD A MEANINGFUL LIFE"; speaker: Swami Mahaprajnananda, Principal, Ramkrishna Mission Vidyamandira, Belur, West Bengal. - 4th September, 2023.
Awareness programme on women empowerment.	Awareness programme on women empowerment: A special lecture was organized by department of Urdu, speaker: Advocate Imtiaz Ahmed, topic :

<p>To take initiative for the beautification of campus portraying the creativity of the students.</p>	<p>During centenary year, beautification of campus portraying the creativity of the students was organized by landscaping and wall paintings by the students. The planning was made with the teachers and staff members of the college.</p>
<p>Publication with focus on the centenary of the college.</p>	<p>Alumni Association of the college had published the special volume of the magazine DARPAN, having the focus on the centenary.</p>
<p>Institutional participation in the 4-year degree programme introduced in the CURRICULAR &amp; CREDIT FRAMEWORK (CCF) system introduced following NATIONAL EDUCATION POLICY - 2020 BU AFFILIATING UNIVERSITY IN A METICULOUS WAY WITH COMMUNICATION BASED ACTION PLAN.</p>	<p>In the 4-year degree programme introduced in the CURRICULAR &amp; CREDIT FRAMEWORK (CCF) system introduced following NATIONAL EDUCATION POLICY - 2020 BU AFFILIATING UNIVERSITY IN A METICULOUS WAY WITH COMMUNICATION BASED ACTION PLAN, college had participated by students enrolment, registration with a focus on teaching and learning of the students of the institution.</p>
<p>Institutional accreditation by National Assessment &amp; Accreditation Council (NAAC) in the 3rd cycle, as an affiliated college, through the visit and evaluation by the peer team (on-site) to validate the claims submitted in the Self Study Report (SSR) of the college.</p>	<p>College has been successfully assessed by National Assessment &amp; Accreditation Council (NAAC) in the 3rd cycle, through the visit and evaluation by the peer team (on-site) to validate the claims submitted in the Self Study Report (SSR) of the college and obtained B+ grade.</p>
<p>To increase collaborations with other institutions/organizations on environmental issues, training &amp; skill developments and academic activities.</p>	<p>Five collaborative programmes have been conducted on environmental issues (Hulladeck Pvt. Ltd), training and skill based (Pune Institute of Business management, Eduskill Pvt. Ltd.) and academic activities (Vivekananda</p>



skill training program in India aims to provide vocational training and enhance the employability of individuals across various sectors. It includes short-term training courses, apprenticeship programmes, etc. It is essential to develop yourself for a easier and personal development. There are three categories of skills - like cognitive, technical and interpersonal skills. It can also be explained as a form of instruction, where through repeated and details experiences, knowledge is being learned.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Indian knowledge system is one of the significant aspects of the NEP curriculum. It covers various domains, such as Science and Technology, Literature, Philosophy, Culture, Medicine and Yoga. The Indian knowledge system significantly emphasizes digital literacy equipping students with essential skills for the digital era. This focus ensures that students gain technological proficiency, allowing them to navigate and contribute effectively in a digitally driven world

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The integration of outcome based education (OBE) within the NEP -2020 framework is poised to significantly elevate the quality of higher education in India. As educators and institutions adapt to this new paradigm, the focus on outcomes rather than inputs - promises to better prepare students for the competitions of the modern world. During the course of teaching and learning faculties always have a focus on the outcome of the whole process.

#### **20.Distance education/online education:**

Pedagogy must involve to make education more flexible, experiential and holistic, integrated, enquiry driven, discovery oriented, learner-centric, discussion based and enjoyable. One of the benefits of online education is that, it offers a lot of flexibility and with that students will be able to learn at their own pace. Some students don't feel well with having a fixed study schedule and would rather learn and listen to lectures when they feel most focussed. ODL will be prepared and a framework for quality of ODL, that will be recommendatory for all the higher education institutions, will be developed. All programmes, courses, curricula and pedagogy accross the subjects including those in class, online and ODL modes as well as students support will aim to achieve global standard of qualify.

### **Extended Profile**

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>23</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3828</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1548</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>1253</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>120</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	<b>88</b>

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	54
4.2 Total expenditure excluding salary during the year (INR in lakhs)	188.28562
4.3 Total number of computers on campus for academic purposes	65
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution follows the curriculum established by the affiliated university (University of Calcutta) and develops a comprehensive semester wise Master Routine and planner for each and every subject offered in under-graduate courses at the start of academic year. The academic Committee and the Routine Committee take special role in this regard. A comprehensive well designed routine is provided by the College to make sure that each and every course can be completed in due time. Faculty members prepare their academic plan, schedule of lectures and distribute the syllabus among the fellow teachers as per routine . Apart from faculty members academic office and staff members also help in this matter. Each department provides students with a Teaching Plan and brief outline of the subjects to be taught and is posted on the college website for all students at the start of each academic year.</p> <p>This makes it easier for students to anticipate how each paper's teaching and learning process will develop across the semester. ICT facilities, classical method of teaching , frequent homework, tutorial and Internal exams, mentoring sessions, invited lectures, Students seminars, workshops are arranged regularly .</p>	

Comprehensive study material also provided to them. Department also maintain students register for attendance, and conducts parent teacher meeting. Meeting with the Academic Subcommittee, which oversees curriculum delivery, academic integrity, and regular student monitoring. The principal ensures that the allocated syllabus is completed on schedule and gathers feedback from departmental meetings regarding the equitable distribution of syllabus among all faculty members.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://narasinhaduttcollege.edu.in/ws/academic/academic-calender/">https://narasinhaduttcollege.edu.in/ws/academic/academic-calender/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute publishes Academic Calendar at the beginning of the each session to plan, e.g commencement of classes, tentative dates of examinations, holidays, the major events, e.g. Annual Sports, Fest, and other Cultural events. The College has implemented a continuous assessment mechanism. The institution follows the academic calendar and posts it on the college website for the students. The College Annual Quality Assurance Report is distributed via prospectus. Every year. university exams are conducted for the ODD and EVEN Semesters. According to university syllabus CIE process is carried out for every AECC paper, DSC, Core Course, Major and Minor course, SEC, IDC etc for effective teaching-learning and evaluation. In addition to the university's final evaluation, CIEs are carried out to track students' general academic progress, identify their weakness and try to fulfill their needs, and boost their self-esteem and try to enhance their confidence taking written and oral test. The mechanism of CIE is used in the college are as follows :

- Taking Internal and Tutorials exam
- Home assignments
- Project preparation focused on the curriculum
- Paper presentations connected to the curriculum
- Holding practical and viva voce exams
- Mentoring Session
- Mandatory field work for Botany, Zoology, Anthropology and other courses.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://narasinhaduttcollege.edu.in/ws/academic/academic-calender/">https://narasinhaduttcollege.edu.in/ws/academic/academic-calender/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

29

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

29

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution actively promotes various programs both online and offline fostering on

Value Education: Fostering ethical and moral values among students, the value education cell of the Institution has taken serious initiatives throughout the year by organizing seminar, certificate course , invited lectures etc. A certificate course of 30 hours duration on ` Value orientation for Self Employment and Self Managements ` was organized in association with ` Vivekananda Nidhi ` of West Bengal.

Environmental Awareness : Environmental study is an integral part of

the curriculum, emphasizing the importance of environmental sustainability. The Institution gives special emphasis on environment related issues and NSS unit of the college has been continuously engaging themselves to organize different awareness and outreach program.

The NSS unit celebrated the 'International Yoga Day' by performing various Yoga in the campus .

'Swachh Bharat Abhiyyan', 'National youth Day', Netaji's Birth Anniversary, Annual special camp were organized successfully.

**Gender Equality :** Addressing critical Issues related to gender equality and empowering female students Since the institution is Co-educational, the ICC of the Institution is very much active and organize different awareness program for gender sensitization against sexual harassment in workplace .

Through out the year the ICC of the Institution arrange various training programs, seminars, workshop for faculty and the students to sensitize them and ensure knowledge and awareness of the rights, entitlements and responsibilities .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

286

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>D. Feedback collected</b>						
<table border="1"> <thead> <tr> <th data-bbox="71 264 550 336">File Description</th> <th data-bbox="550 264 1495 336">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 336 550 443">Upload any additional information</td> <td data-bbox="550 336 1495 443" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="71 443 550 638">URL for feedback report</td> <td data-bbox="550 443 1495 638" style="text-align: center;"><a href="https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2025/01/StudentsTeachersAlumni-Feedback-Report.pdf">https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2025/01/StudentsTeachersAlumni-Feedback-Report.pdf</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	URL for feedback report	<a href="https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2025/01/StudentsTeachersAlumni-Feedback-Report.pdf">https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2025/01/StudentsTeachersAlumni-Feedback-Report.pdf</a>	
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Upload any additional information	<a href="#">View File</a>						
URL for feedback report	<a href="https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2025/01/StudentsTeachersAlumni-Feedback-Report.pdf">https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2025/01/StudentsTeachersAlumni-Feedback-Report.pdf</a>						
<b>TEACHING-LEARNING AND EVALUATION</b>							
<b>2.1 - Student Enrollment and Profile</b>							
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>							
<b>2.1.1.1 - Number of sanctioned seats during the year</b>							
<b>3439</b>							
<table border="1"> <thead> <tr> <th data-bbox="71 992 550 1064">File Description</th> <th data-bbox="550 992 1495 1064">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 1064 550 1131">Any additional information</td> <td data-bbox="550 1064 1495 1131" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="71 1131 550 1238">Institutional data in prescribed format</td> <td data-bbox="550 1131 1495 1238" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Institutional data in prescribed format	<a href="#">View File</a>	
File Description	Documents						
Any additional information	<b>No File Uploaded</b>						
Institutional data in prescribed format	<a href="#">View File</a>						
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))</b>							
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>							
<b>197</b>							
<table border="1"> <thead> <tr> <th data-bbox="71 1541 550 1612">File Description</th> <th data-bbox="550 1541 1495 1612">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 1612 550 1680">Any additional information</td> <td data-bbox="550 1612 1495 1680" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="71 1680 550 1787">Number of seats filled against seats reserved (Data Template)</td> <td data-bbox="550 1680 1495 1787" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>	
File Description	Documents						
Any additional information	<b>No File Uploaded</b>						
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>						
<b>2.2 - Catering to Student Diversity</b>							
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>							
<b>Not applicable</b>							

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3828	120

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution actively fosters student growth and development, aiming to equip them with the skills and knowledge to become valuable contributors to society.

- **Personalized Mentorship:** Regular mentor-mentee interactions provide a platform for open and honest discussions between students and faculty across all subjects. This encourages confidence and facilitates the resolution of academic and personal challenges.
- **Hands-on Learning:** Laboratory-based subjects emphasize practical learning, supplemented by real-world field studies to provide students with valuable hands-on experience.
- **Engaging Academic Enrichment:** Students participate in departmental seminars featuring diverse topics and esteemed speakers, both online and on-campus, enriching the learning experience.

These initiatives have collectively enhanced the curriculum, making it more engaging and impactful for the student community.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members have combined technology with traditional mode of instruction to impart knowledge to students. Our college is a Wi-Fi enabled campus. College uses Information and Communication Technology (ICT) in education to support, enhance and optimize the delivery of education. The following tools are used by the college :-

ICT Tools :

1. Projectors - SHARP XR-55X Multimedia projectors are available in different classrooms.
2. Desktop and Laptops - Arranged at Computer Lab and HOD rooms all over the campus.
3. Printers - They are installed at Labs, IQAC cabin, Library and all prominent places
4. Photocopier machine - there is one photo-state machine available in campus, besides multifunctional printers are available in IQAC cabin and in prominent places.
5. Seminar Rooms - Two seminar halls are equipped with all digital facilities.
6. Online classes through Google Meet, Zoom.
7. MOOC Platform (NPTEL, Edx, Coursera, Udemy etc. )
8. Digital Library resources.

Use of ICT by Faculty

1. Power-point presentation - Faculties are encouraged to use power-Point presentation in their teaching by using projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
2. Video conferencing - Students are counseled with the help of Google meet/Zoom/WhatsApp applications.
3. Online quiz - Faculties prepare online quiz for students after completion of each unit with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

120

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

120

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

47

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1661

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has robust and transparent evaluation process and precisely follows the guidelines provided by the University of Calcutta. In order to ensure transparency, the method of internal assessment is communicated with the students well in advance. The Principal holds meetings with academic sub-committee (consists of all HODs, IQAC coordinator, Librarian, student representative and non-teaching representative) and directs them to ensure effective implementation of the evaluation process.

At the entry level, admissions are given purely on merit basis and the list of merit students are displayed. Students who are admitted for the concerned course are assessed continuously through class performance, class tests, assignments and field work. The performance of students is displayed on the departmental notice board and critically analyzed with the concerned student. Personal guidance is given to the poor performing students.

For transparent and robust internal assessment, the following mechanisms are conducted.

- Internal Examination Committee constitution
- Question paper setting
- Conduct of Examination
- Result Display
- Interaction with students regarding their performance
- Marks for attendance and internal/tutorials are uploaded into university portal by the concerned teacher.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of student towards learning and attending the classes has also been increased.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/notice/cu-exam/">https://narasinhaduttcollege.edu.in/ws/notice/cu-exam/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has devised an efficient mechanism to deal with examination related grievances in a transparent way and rectification of grievances is time bound. The college follows meticulously the guidelines and rules issued by the affiliating university i.e. the University of Calcutta while conducting internal examination or tutorial evaluation.

At the college, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarification or grievances are addressed by the teacher. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and necessary correction will be made.

Parents are informed about their ward's performance through parent-teacher meeting time to time. Students are counseled by the faculty

mentor and remedial classes are conducted if needed.

Retest for Internal Assessment are conducted for students who remain absent for internal examination due to genuine reason.

Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek opinion of another course teacher.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Academic Structure and Evaluation

As an affiliated college, the institution follows the University curriculum. Undergraduate programs include General Degrees, Honours programs, and Postgraduate programs. Honours programs comprise core courses, Skill Enhancement Courses (SEC), Discipline Specific Elective (DSE) courses, and Ability Enhancement Compulsory (AECC) courses. General Degree programs offer a choice of General Elective (GE) subjects. AECC courses are offered in Bengali and English.

The institution emphasizes continuous evaluation. Regular classes, tests, and internal exams assess student progress. Student assignments, projects, and presentations evaluate skills. Student and parent feedback is collected through online surveys and meetings. The Internal Quality Assurance Cell (IQAC) conducts regular internal and external audits based on NAAC criteria. Student satisfaction surveys are conducted to enhance student experience.

This comprehensive approach ensures the effective implementation of the curriculum and continuous improvement of the learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://narasinhaduttcollege.edu.in/ws/academic/po-co-pso/">https://narasinhaduttcollege.edu.in/ws/academic/po-co-pso/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college prioritizes effective student evaluation to measure the achievement of Program Outcomes (POs) and Course Outcomes (COs). Departments design curricula with specific POs and COs in mind.

Interactive learning methods, including extra classes for students who require additional support, are regularly implemented. The development of analytical, writing, and oratory skills is emphasized through various activities. These skills are assessed through appropriate tools such as Group Discussions, Laboratory Experiments, Viva voce, Objective tests, and Home assignments.

Complementary learning experiences, including seminars, webinars, PowerPoint presentations, debates, fieldwork, and poster design, are integrated to enhance student learning and development

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://narasinhaduttcollege.edu.in/ws/academic/po-co-pso/">https://narasinhaduttcollege.edu.in/ws/academic/po-co-pso/</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

638

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://narasinhaduttcollege.edu.in/ws/wp-content/uploads/2022/08/SSS-Assessment-of-Services-New.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.55

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://dstbt.bangla.gov.in/">https://dstbt.bangla.gov.in/</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings during the year**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NIL

File Description	Documents
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/activities/outreach-and-extension-activities/">https://narasinhaduttcollege.edu.in/ws/activities/outreach-and-extension-activities/</a>
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,

**community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

275

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

4

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities,**

**industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution places great emphasis on maintaining and improving the quality of higher education by prioritizing the development and upkeep of its infrastructure. Continuous efforts are made to optimize the use of available space, ensure proper maintenance, and maintain cleanliness across the campus to create a conducive learning environment.

The college administration remains committed to staying updated with innovative solutions to meet the needs of students and maximize academic resources within the defined premises. This proactive approach ensures that the institution can adapt to evolving academic requirements while providing a comfortable and accessible environment for all.

The campus is well-equipped with essential facilities to support academic and extracurricular activities. It includes classrooms, a teacher's room, restrooms for students and faculty (separate facilities for males, females, and individuals with disabilities), and subject-specific laboratories. Additionally, there are dedicated seminar libraries, a central library, a conference room, and a common room for students to facilitate collaborative learning and discussions.

To enhance technological learning, the college also features a computer laboratory. The office of the Maulana Azad National Urdu University study center is housed on campus to support distance learning programs. Together, these facilities reflect the institution's commitment to academic excellence and student well-being.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/facilities/">https://narasinhaduttcollege.edu.in/ws/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a proud history of success in sports and games, fostering a culture of physical fitness and active participation. The campus features a well-equipped gymnasium with essential exercise equipment to support the fitness needs of students and staff.

In addition to promoting physical well-being, the college emphasizes cultural and intellectual growth through various programs and events. The seminar and cultural subcommittee organizes diverse activities and celebrations on special occasions, encouraging active involvement from both students and faculty.

These initiatives not only enhance physical health but also foster creativity, teamwork, and a sense of community within the institution. Through its commitment to holistic development, the institution ensures a balanced environment where students can thrive academically, physically, and culturally.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/activities/sports/">https://narasinhaduttcollege.edu.in/ws/activities/sports/</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

20.22

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Established in 1924, the Central Library has made significant progress in its collections and services over the years. It now houses approximately 45,000 books, covering all subjects taught in the college, along with a valuable collection of reference and rare books.

The library uses KOHA Library Management Software with a barcode-enabled circulation system for efficient resource management. An

online WEBOPAC system is accessible 24/7. Additionally, the library is an active member of the INFLIBNET N-LIST consortium, offering members access to over 6,000 e-journals and 799,500+ e-books.

The library provides a well-decorated reading area for students, complete with free Wi-Fi, and an air-conditioned reading-cum-conference room for teachers. A dedicated library webpage on the college website keeps users updated on its activities and developments.

#### Details of Automation:

- ILMs Software: Koha
- Nature of Automation: Partially
- Version: 16.05.01.000
- Year of Automation: 2004

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://narasinhaduttcollege.edu.in/library/">https://narasinhaduttcollege.edu.in/library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.10

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Several classrooms in the college are equipped with LCD projectors and Wi-Fi-enabled internet, enhancing the teaching and learning experience. The campus boasts 17 Wi-Fi connections across various departments, the library, and the staff room.

The audio-visual room is designed for interactive presentations, providing a dynamic learning environment. The college library features a digitalized system and a Wi-Fi-enabled reading section, allowing users to access, search, and request books, journals, and other resources. With internet-connected printing and copier services, students and staff can easily obtain photocopies or printouts.

The college office is fully equipped with desktop computers, printers, and internet services, ensuring efficient administrative operations. It is also integrated with various web-based applications to streamline processes. This technological infrastructure reflects the institution's commitment to providing modern facilities that support both academic and administrative excellence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

105.04

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Laboratories:** The maintenance of laboratories is managed by individual departments, with non-teaching staff providing essential support. This includes maintaining and updating stock registers, monitoring equipment usage, and ensuring a clean, hazard-free environment equipped with firefighting facilities.

**Library:** The college features a central library and dedicated seminar libraries for various departments, offering both lending and reading facilities. A Library Subcommittee, with librarians as ex-officio members, meets periodically to evaluate activities and recommend improvements to enhance services.

**Playground:** A Sports Subcommittee, consisting of teaching and non-teaching staff along with students, oversees all sporting activities, including the organization of Annual Sports events.

**Computers and Peripherals:** Maintenance of computers and peripherals in academic departments is managed by departmental staff. Office, Accounts, and Computer Science department equipment is maintained by their respective personnel. Hardware and software procurement is done through requisitions submitted by departments, with Annual Maintenance Contracts (AMCs) ensuring hardware upkeep.

**Classrooms:** The maintenance of classrooms, corridors, and staircases is overseen by the Campus Development Subcommittee. They conduct periodic inspections and arrange necessary renovation and repair work after submitting reports to the administration for approval.

This structured approach ensures efficient management and upkeep of institutional resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/facilities/">https://narasinhaduttcollege.edu.in/ws/facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**2892**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**145**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

485

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

485

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**E. None of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

103

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year****14**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****2**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Union (Council) plays a constructive role in the overall activities of the college. It organizes cultural events such as the Freshers' Welcome, programs promoting religious harmony (such as Vijaya and Iftar gatherings), and the Annual Social Function in collaboration with the college administration. However, in accordance with a government directive, the election and formation of the Students' Union are currently suspended.

The relationship between students and the college administration remains positive, with student representatives actively contributing

to various college initiatives. Some students serve on the Editorial Board of the college magazine Prabaha and participate in organizations such as the Science Club. Additionally, the Student Union has observed Rabindra-Nazrul Divas as part of its activities.

File Description	Documents
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/students/">https://narasinhaduttcollege.edu.in/ws/students/</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

450

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Narasinha Dutt College is an active organization dedicated to the overall development of the college. However, during the pandemic, its activities were put on hold as the campus remained closed for an extended period.

Following the reopening, the association, in collaboration with the NSS unit, organized a campus cleaning program. The Annual General Meeting was held on April 13, 2021, and the alumni magazine Darpan was published in the same month. On June 20, 2023, the association

donated ₹35,000 to the college for the purchase of a projector for student classrooms.

The Alumni Association actively participated in the Centenary Celebration Rally of the college on July 1, 2023. Additionally, the 2nd Alumni Reunion was successfully held on January 21, 2024.

File Description	Documents
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/alumni/">https://narasinhaduttcollege.edu.in/ws/alumni/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision** The college logo embodies the motto, "Jnanat Parataram Nahi" (There is no higher attainment than knowledge). In alignment with this, our vision is to foster excellence in teaching and learning within a peaceful, student-friendly environment. Beyond delivering curriculum and co-curricular activities effectively, we aim to support young learners in their journey to becoming knowledgeable, responsible, and morally conscious individuals.

**Mission** Our mission is to provide high-quality education at both undergraduate and postgraduate levels, serving Howrah and surrounding areas. We strive to create a student-centric learning experience that promotes holistic development, with an interdisciplinary, flexible, and choice-based curriculum that meets international standards. We also plan to introduce Open and Distance Learning programs alongside formal courses, expand postgraduate offerings, and initiate need-based research in subjects with postgraduate courses in the future. With the support of our skilled faculty, we aim to introduce full-fledged PhD programs.

Additionally, we are committed to introducing vocational and job-oriented courses to enhance skill development and improve employability for our students.

File Description	Documents
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/about-us/motto-mission/">https://narasinhaduttcollege.edu.in/ws/about-us/motto-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A number of working units like different committee, subcommittee, cells and club (example: Science Club) are formed by the institution. Teachers of different streams are acting as the convenors/members of each subcommittee/cell. In each subcommittee/cell, Principal madam is the Chairperson. These units are involved to conduct different developmental and creative activities of the college round the year in a continuous and coordinated manner. Example: Decentralization and Participative Management through the activities related to Admission (A complete team, made up of teachers and non-teaching staff members, where Principal Madam is the Convenor)

**Functions:**

1. Frame the admission criterion, schedule and subject combinations
2. Coordinate with the Software vendor who develop the Application portal
3. Check and verify the merit list and recount the availability of seats

File Description	Documents
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/administration/governance/">https://narasinhaduttcollege.edu.in/ws/administration/governance/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Strategic Plan for the Centenary Year**

In celebration of our institution's centenary, we will engage all stakeholders through a series of activities, including social outreach programs to highlight our rich legacy. Cultural events and literary meets will provide platforms for creativity and intellectual engagement. Additionally, we will organize academic events to foster scholarly excellence.

To promote environmental sustainability, we will increase awareness through dedicated programs on ecological issues. Similarly, we will focus on human values, ensuring students understand their importance in personal and professional growth. Women empowerment initiatives will further create a supportive and inclusive campus environment.

Our campus beautification efforts will reflect the creativity of our students, enhancing the learning space. In connection with our centenary, we will publish materials celebrating the college's history and achievements.

We will actively participate in the National Education Policy (NEP) 2020's 4-year degree program and work on securing institutional accreditation through NAAC in the 3rd cycle, ensuring academic standards are upheld. Lastly, we aim to increase collaborations with other institutions on environmental, academic, and skill development initiatives, enriching our educational experience and opportunities for students and faculty alike.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative structure of the institution, represented through the organogram, highlights a decentralized organizational framework. The overall administration operates as a coordinated effort between the Principal, teaching and non-teaching staff, and students, with

active participation from all stakeholders to achieve common goals. Key areas such as academics, maintenance, finances, and development are carefully managed to meet the institution's objectives.

The Principal, as the head of the institution, oversees operations with the support of the Bursar. The Internal Quality Assurance Cell (IQAC), led by its coordinator, ensures the institution's academic quality is maintained. The Principal also manages all Class II and Class IV non-teaching staff members. Various committees and sub-committees are formed to address specific needs, including those for publications, library management, sports, seminars and cultural activities, and routine organization.

Under the IQAC, several specialized cells are in place, such as the Documentation Cell, Value Education Cell, Advisory Cell, and Publication Cell. Another essential feature of the organogram is the involvement of major stakeholders, including students, parents, guardians, and alumni, who play a crucial role in the institution's functioning and success.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://narasinhaduttcollege.edu.in/ws/administration/governance/">https://narasinhaduttcollege.edu.in/ws/administration/governance/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**1. Digitized PF and Service book****2. Health service facility through ESI for non teaching staff**

File Description	Documents
Paste link for additional information	<a href="https://ndcpf.yinfo.in/">https://ndcpf.yinfo.in/</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**14**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Appraisal book for teaching staffs has been maintained and verified by the HEI**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audit conducted annually Internal audit on office, academic, student and welfare related expenses External audit conducted by Govt appointed auditor. The queries are resolved by Bursar. The suggestions have been implemented

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

To ensure optimal utilization of resources and generate funds, the institute has established a detailed fee structure. During the

pandemic, the Governing Body approved concessions in application and other relevant fees to support students.

Additionally, funds are raised through departmental reunions and by the Alumni Association, which generates revenue through life and annual memberships.

File Description	Documents
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/admission/fee-structure/">https://narasinhaduttcollege.edu.in/ws/admission/fee-structure/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To induce social outreach and awareness programme to aware the community and all stakeholders about the glorious contribution of this century old institution.

To carry out the process of the institutional accreditation by National Assessment & Accreditation Council (NAAC) in the 3rd cycle , as an affiliated college, through the visit and evaluation by the peer team (on-site) to validate the claims submitted in the Self Study Report (SSR) of the college and entering the 4th cycle with B+ grade.

Celebration of the centenary of the institution was conducted through series of activities/events, focused on academic, community outreach, environmental aspects, entrepreneurship development, cultural programme and literary meet, value based programme, women empowerment, publication,etc.

To increase the collaborations with other institutions/organizations on environmental issues, training & skill developments and academic activities.

To organize popular environmental awareness programmes for the students

File Description	Documents
Paste link for additional information	<a href="https://narasinhaduttcollege.edu.in/ws/ugc/">https://narasinhaduttcollege.edu.in/ws/ugc/</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Student seminar was organised in form of special lectures
- Mentoring is being conducted in offline mode now. Students are directly benefitted academically with high level of motivation
- Students received financial assistance from college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://narasinhaduttcollege.edu.in/ws/ugc/agar/">https://narasinhaduttcollege.edu.in/ws/ugc/agar/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Gender sensitization is a core value at the institution, emphasizing equality, diversity, and inclusivity as foundational principles for fostering a safe and supportive environment in higher education. Alongside this, the college ensures year-round safety and security and supports holistic development through mentoring and counseling.

Campus security measures include strategically placed security personnel at entry and exit gates, regular patrols by male and female guards, and CCTV coverage. Additional safety features include multiple exit gates, fire extinguishers in all buildings, and routine maintenance of electrical systems. A grievance redressal box, along with active committees such as the Internal Complaints Committee, Grievance Redressal Cell, and Anti-Ragging Committee, addresses concerns effectively. Identity cards are mandatory for all, and the campus provides separate restrooms for boys and girls.

The college promotes personal and professional growth through its mentoring system, which involves parental updates and counseling. Regular interactive sessions by the Career Counseling Cell and scheduled parent-teacher meetings further support students' development. Communal spaces with carrom boards, drinking water, and restrooms are available for relaxation.

The institution also observes national holidays and cultural festivals, such as Independence Day, Rabindra Jayanti, and Saraswati Puja, fostering social harmony and inclusivity across diverse communities.

File Description	Documents
Annual gender sensitization action plan	<a href="https://narasinhaduttcollege.edu.in/ws/about-us/policies/">https://narasinhaduttcollege.edu.in/ws/about-us/policies/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://narasinhaduttcollege.edu.in/ws/rights-grievance/anti-ragging-anti-sexual-harassment-cell/">https://narasinhaduttcollege.edu.in/ws/rights-grievance/anti-ragging-anti-sexual-harassment-cell/</a>

**7.1.2 - The Institution has facilities for****C. Any 2 of the above**

**alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The goal of Narasinha Dutt College is to keep the campus clean and green. A significant part of the college's motto has come from the NSS unit. In order to accomplish this, they regularly organise several awareness campaigns throughout the year. 1. The first step in solid waste management is trash segregation. We keep trash cans on each floor of the labs, classrooms, and restrooms. Management of solid waste is under the jurisdiction of the Howrah Municipal Corporation. 2. Management of Liquid Waste The bulk of liquid waste is composed of liquid chemicals and waste water. Using pipelines and an advanced drainage system, waste from the campus restrooms is disposed of in the high drain. For the internal management of liquid waste, the sanitation unit keeps up an underground sewage system.

3. We have an agreement a MOU with Hulladek Recycling for the management of e-waste, and all electronic trash is disposed of according to the correct guidelines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://narasinhaduttcollege.edu.in/GEO_Tagged_Photo/Waste/">https://narasinhaduttcollege.edu.in/GEO_Tagged_Photo/Waste/</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore**

E. None of the above

**well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	E. None of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India, a nation rich in socioeconomic, linguistic, cultural, and ethnic diversity, upholds constitutional principles of equality and non-discrimination. At Narasinha Dutt College, students and stakeholders are regularly educated about constitutional values, rights, responsibilities, and duties to foster awareness and

accountability.

The college provides students with the knowledge, skills, and values needed to balance life and livelihood while ensuring a safe, affordable, and inclusive learning environment. These values are integrated into the institution's ethos and reflected in its policies.

Students are encouraged to engage in activities promoting culture, traditions, values, and social responsibilities, often guided by expert speakers. Awareness campaigns such as Swachh Bharat initiatives and plastic pollution prevention are regularly conducted. Mandatory courses on human values, professional ethics, the Indian Constitution, and traditional knowledge further instill constitutional duties.

The college celebrates significant occasions like International Women's Day, International Mother Language Day, Rabindra Jayanti, and Republic Day, showcasing India's rich cultural heritage. Events like Saraswati Puja, Holi, and Iftar foster unity among diverse communities. National Science Day, Youth Day, and International Yoga Day are observed annually.

Social outreach programs, supported by NCC, NSS, and St. John Ambulance units, promote leadership and community service. This year, centenary celebrations have included special lectures, seminars, and cultural events, marking a milestone in the institution's legacy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Through the planning of several activities and programs, Narasinha Dutt College takes the initiative to shape its employees and students into responsible citizens by educating them about the Constitutional obligations include citizens' rights, principles, and obligations. Value education programs that are included into the curriculum teach students about human rights, social values, life

values, and obligations to society and the environment. They also offer excellent forums for conversations about inclusive environments. In order to inculcate moral, social, and ethical values in students and staff, the college commemorates significant events such as National Youth Day, the Birth Anniversary of Netaji Subhas Chandra Bose, Republic Day, International Mother Tongue Day, National Science Day, Rabindra Jayanti, World Environment Day, International Yoga Day, the Death Anniversary of Rabindra Nath Tagore, Independence Day, Teachers' Day, NSS and NCC Day, World Philosophy Day and many more. Students are made more aware of the rights, obligations, and responsibilities of citizens through seminars, awareness campaigns, rallies, contests, and cultural events.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

The institute organised various national and international commemorative days, events and festivals

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Environmental Awareness and Conservation

**Objective:** Promote environmental responsibility by preserving campus greenery, reducing pollution, minimizing plastic use, and raising awareness among stakeholders and the community.

**Context:** Environmental pollution impacts daily life and biodiversity, necessitating awareness, especially among the younger generation.

**Practice:** The college partnered with WWF-India to maintain greenery, achieving a 90% sapling survival rate. A plastic-free campus policy was enforced, and color-coded bins were installed for waste segregation. E-waste was managed through an MoU with Hulladeck Pvt. Ltd. Wildlife conservation awareness was promoted through seminars, street plays, and exhibitions.

**Success:** These efforts enhanced environmental consciousness, reduced plastic use, and ensured effective e-waste management.

**Challenges:** Initial participant apathy and resource procurement were addressed through collaboration.

### Best Practice 2: Centenary Year Celebrations

**Objective:** Celebrate the college's century-long legacy with academic, cultural, and community activities.

**Context:** Established in 1924, the college has shaped countless lives, and the centenary events honored this rich heritage.

**Practice:** Key activities included a grand rally, academic seminars, community outreach like blood donation, and student-driven initiatives like wall art and a custom centenary logo.

**Success:** The events highlighted the college's impact and inspired enthusiasm among stakeholders, gaining media attention.

**Challenges:** Some planned events were affected by exam schedules. Funding came from internal contributions and alumni support.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Narasinha Dutt College, a century-old institution in Howrah, Kolkata, has a rich heritage and was the first higher education provider in the district. Guided by the mission "Jnanat Parataram Nahi" (Nothing is superior to knowledge), the college offers inclusive education to all, regardless of socio-economic background or belief. It caters primarily to first-generation learners, including students from remote areas and migrant workers in local industries. The college's dedicated faculty supports these students, helping them realize their full potential while also nurturing advanced learners to achieve their career goals.

The college offers undergraduate programs in science, humanities, and commerce, providing a peaceful academic environment. Its multilingual approach includes courses in Bengali, Urdu, Sanskrit, and English, enhancing the academic experience. With over 50% female enrollment, the college emphasizes gender equity and women's empowerment.

The institution is also committed to supporting underprivileged students, with initiatives such as the Student Aid Fund, Welfare Subcommittee, and Women's Cell. The well-maintained central library, departmental seminar libraries, book bank, and access to e-resources ensure that students have the necessary academic resources to

succeed.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. To take initiative for the students registration in academic Bank of Credit (ABC) following NEP guidelines. 2. To encourage students in academic and sports by organizing different student centric programmes. 3. to conduct programmes on lifestyle disease awareness and life saving skill development. 4. To organize job fair for the students in the college campus. 5. To organize programme for the students to aware them about constitutional rights. 6. To continue more of infrastructure facilities in the campus. 7. To make better supervision, guidance and documentation of students scholarships under various government and non-government sectors. 8. Formation of different activity units (e.g., for the industrial relationship, social outreach, etc.) in the college. 9. To take part in the process of indexing the journal NDC E-BIOS, published from the college in the international platform. 10. To take initiative for receiving fund, for increasing the infrastructural facilities in science laboratories. 11. To initiate methodological supervision of the Internship for the students. 12. To continue awareness program and testing of Thalassemia careers in the campus. 13. To increase collaborative activities with academic institutions, companies and industries, for the benefit of the students.