



NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

(NAAC Accredited Institution)

129, Belilious Road, Howrah – 711 101

Ref. No. NDC/161(A)/T.NDR/2023

Date- 05/07/2023

QUOTATION NOTICE

QUOTATION INVITATION FOR SUPPLYING OF MEMENTO

Proprietors/Suppliers are invited for quotation(s) of the work mentioned in below at Narasinha Dutt College, 129, Belilious Road, Howrah-71110.

Sl. No.	Descriptions of the item(s)
1	Quotation for Preparing and Supplying Memento

Important Information

Quotation date	05.07.2023
Closing date & time	18.07.2023 at 5.00 P.M.
Opening date & time	24.07.2023 at 2.00 P.M.
Place	Narasinha Dutt College, Howrah-1

The detailed descriptions of the quotation(s) are available in the following link:

<http://narasinhaduttcollege.edu.in/ws/tender-notice/>

Soma Bandhyopadhyay.
Principal
Narasinha Dutt College
Howrah



NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

(NAAC Accredited Institution)

129, Belilious Road, Howrah – 711 101

Ref. No.....

Date-.....

TERMS OF QUOTATION(S)

1. General Terms:

- i) Any amendments to the rates offered or description given must be signed by the person who signed the quotation from time to time, if any.
- ii) Quotations must be submitted in hard copy on or before the quotation closing date in a sealed envelope with addressing the Principal, Narasinha Dutt College.
- iii) Quotation sealed envelope will be deposited to the college office.
- iv) A model of the memento with the detailed specifications to be supplied before placing the Work Order.
- v) The quoted and accepted rates must be valid for 12 months.
- vi) Carrying charges will be paid separately.
- vii) The college authority may ask for agreement or security deposit in connection with this quotation at the time of delivery of work/purchase order.
- viii) All disputes, if any, will be settled in the court of Howrah/Kolkata jurisdiction only.

Soma Bandopadhyay
Principal
Narasinha Dutt College
Howrah



NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

(NAAC Accredited Institution)

129, Belilious Road, Howrah – 711 101

Ref. No.....

Date-.....

DESCRIPTIONS/SPECIFICATIONS

1. **Memento:** The detailed specifications of the memento are as follows:

- **Size:** Minimum width 21cm. × depth 4cm. × height 12cm. Including base
- **Base specifications:** Width 22cm. × depth 4cm. × height 3.5cm. The base will be filled by heavy materials for proper standing.
- **Materials:** High quality vinyl board
- **Design:** 3D design for main matter (each letter will be designed like 3D vied). The main matter looks like “সো” i.e. three letters in Bengali script.
- **Letter specifications:** width minimum 5.5 cm. × 9cm. × depth 0.5cm.
- **Letter format:** Three letter – One separate and other two combined
- **Colour:** Dark black
- **Writings:** Round shape college logo in golden colour and other in simple letters also in golden colours.

2. **Cover of memento:** Details as follows:

- **Size:** Minimum width 22cm. × depth 5cm. × height 15cm
- **Cover materials:** Transparent vinyl board
- **Fittings:** Side screw fittings with main memento

Soma Bandhyopadhyay
(Principal)

Narasinha Dutt College
Howrah

Principal
Narasinha Dutt College
Howrah