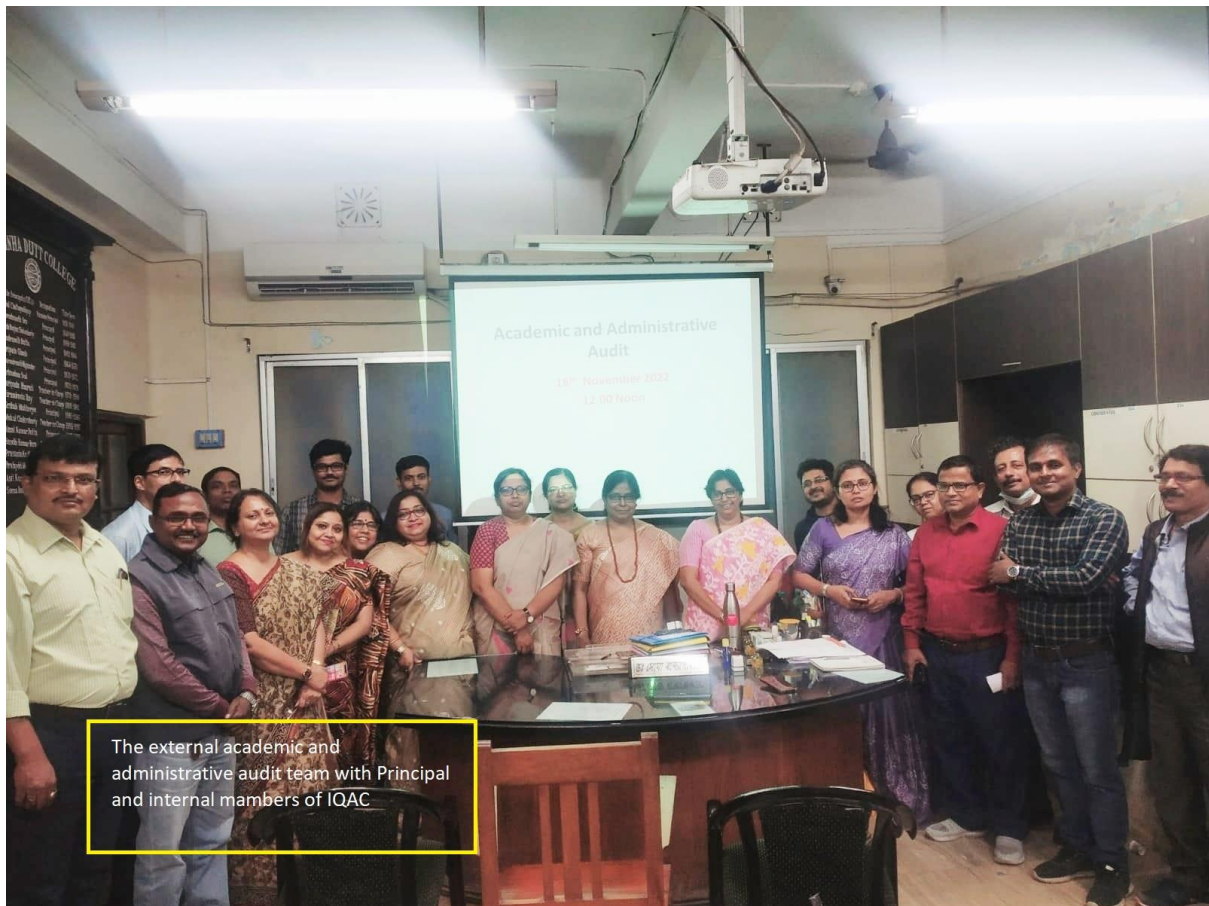


## ACADEMIC AND ADMINISTRATIVE AUDIT

18.11.2022 -14.12.2022 (Continuous Evaluation in both Offline & Online Mode)



The external Academic and Administrative Audit team with Principal and internal members of IQAC.



The external Academic and Administrative Audit team along with Principal and IQAC coordinator, checking the report of a Department.



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

129, Belilious Road, Howrah – 711 101.

## ACADEMIC ADMINISTRATIVE AUDIT 2021-2022

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AUDIT PERIOD: 18.11.2022 to 14.12.2022 (continuous evaluation in both online and offline mode)

### AUDIT TEAM:

1. Dr. Soma Bhattacharya, Principal, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal
2. Rikta Joardar, Coordinator, Internal Quality Assurance Cell, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal.
3. Dr. Minu Sinha Ratna, Associate Professor & Former IQAC Coordinator, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal
4. Dr. Soma Bandyopadhyay, Principal, Narasinha Dutt College, Howrah 711101
5. Dr. Pampa Chakraborty, Coordinator, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101
6. Dr. Jayita Roy (Ghoshal), Member, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to the institution. The review process is usually carried out by internal committee members and the external academicians. As part of the audit process, the Internal Quality Assurance Cell (IQAC) had followed the outline of evaluation, based on the Criteria specified by NAAC.



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

129, Belilious Road, Howrah – 711 101.

## ACADEMIC ADMINISTRATIVE AUDIT 2021-2022

CRITERION	KEY ASPECTS	OBSERVATIONS AND RECOMMENDATIONS
I. Curricular Aspects (100)	Curriculum Planning and Implementation	As per university guidelines and academic planner of respective departments, 18 subjects offered through effective offline and online mode, 3 certificate courses
	Academic Flexibility	Students can clear their semester examinations in subsequent years in case of failure or low marks, can change subject combination or take readmission
	Curriculum Enrichment	As decided by the BOS of respective departments under Calcutta University, Departmental meetings and Academic council meetings
	Feedback System	Feedback from students taken and implemented, Parent Teacher's meeting
II Teaching-Learning and Evaluation	Student Enrolment and Profile	Done according to the guidelines of UGC and Reservation of seats, mostly from same state of west Bengal
	Catering to Student Diversity	Enrolled students belong to diverse socio-economic background of industrial semi urban hinterland of Howrah
	Teaching –Learning Process	Syllabus completed in 80% of the cases, both books and E-Resources provided
	Teacher Profile and Quality	60% with Ph.D; around 20% enrolled in Ph.D programme
	Evaluation Process and Reforms	Continuous internal assessment in all the departments, student seminars, class tests, viva voce
	Student Performance and Learning Outcomes	95%
	Student Satisfaction Survey	Taken at end of each semester during examination form fill up
	III. Research, Innovations and Extensions (120)	Resource Mobilization for Research
Innovation Ecosystem		Medicinal plant garden, pond ecosystem maintained, Installation of Solar unit in progress
Research Publication and Awards		70% teachers engaged in research
Consultancy		Faculties of Commerce, Computer Science and Anthropology
Extension Activities		Dept of Anthropology conducted survey among the neighbouring industrial workers on the effect of COVID-19 induced pandemic and Amphan
Collaborations		World Wildlife Fund, Vivekananda College for Women, New Alipore College
IV. Infrastructure and Learning Resources (100)	Physical Facilities	50 classrooms, 10 with ICT facilities
	Library as a Learning	Both physical (central and departmental seminar) library and E-library



# NARASINHA DUTT COLLEGE

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## ACADEMIC ADMINISTRATIVE AUDIT 2021-2022

	Resource	
	IT Infrastructure	Wi-fi in the campus, LAN in office
	Maintenance of Campus Infrastructure	Regularly maintained
V. Student Support and Progression (130)	Student Support	Student aid fund, Scholarship from government and non-government agencies
	Student Progression	In higher studies, vocational courses, professional courses, self-employment and Government and Private jobs
	Student Participation and Activities	Science club, NCC, NSS, Seminar and Cultural Activities Club, Value Education Club, student seminars and departmental wall magazines
	Alumni Engagement	Present, Outreach Activities for Awareness programmes, Alumni meet, Magazine publication, Donation
VI. Governance, Leadership and Management (100)	Institutional Vision and Leadership	Dynamic leadership with decentralisation of responsibilities through various Governing Body and Teacher council committees and sub-committees
	Strategy Development and Deployment	As per the requirement of the syllabus, formulated by Governing Body and IQAC
	Faculty Empowerment Strategies	Motivation to participate in FIP, FDP, STC, Seminars and workshops
	Financial Management and Resource Mobilization	Governing Body, Purchase Committee, Finance Committee, Development committee Bursar involved. Regular internal and external financial audit
	IQAC	Proposes plan of action and strategy
VII. Institutional Values and Best Practices (100)	Institutional Values and Social Responsibilities	NSS, NCC and alumni association involved in local neighbourhood in various social upliftment and awareness activities in collaboration with local police station and clubs
	Best Practices	Present, Maintenance of green campus, Active interaction of student volunteers in outreach activities and awareness activities
	Institutional Distinctiveness	Caters to the student of migrant workers and industrial workers with proper academic and financial support



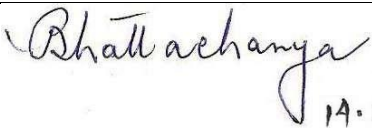
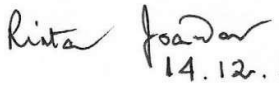
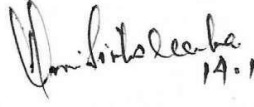

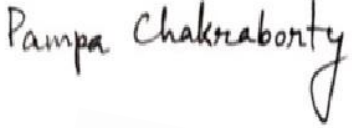

# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

129, Belilious Road, Howrah – 711 101.

## ACADEMIC ADMINISTRATIVE AUDIT 2021-2022

This is to certify that the above report has been made on the review, assessment, and evaluation of the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to the institution:

Name & Designation	Signature
Dr. Soma Bhattacharya, Principal, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal	 14.12.22
Rikta Joardar, Coordinator, Internal Quality Assurance Cell, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal	 14.12.22
Dr. Minu Sinha Ratna, Associate Professor & Former IQAC Coordinator, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal	 14.12.22
Dr. Soma Bandyopadhyay, Principal, Narasinha Dutt College, Howrah 711101	
Dr. Pampa Chakroborty, Coordinator, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101	
Dr. Jayita Roy (Ghoshal), Member, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101	

Date: 14-12-2022



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

129, Belilious Road, Howrah – 711 101.

## ACADEMIC ADMINISTRATIVE AUDIT 2020-2021

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AUDIT PERIOD: 18.11.2022 to 14.12.2022 (continuous evaluation in both online and offline mode)

### AUDIT TEAM:

1. Dr. Soma Bhattacharya, Principal, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal
2. Rikta Joardar, Coordinator, Internal Quality Assurance Cell, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal.
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6. Dr. Jayita Roy (Ghoshal), Member, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to the institution. The review process is usually carried out by internal committee members and the external academicians. As part of the audit process, the Internal Quality Assurance Cell (IQAC) had followed the outline of evaluation, based on the Criteria specified by NAAC.



# NARASINHA DUTT COLLEGE

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## ACADEMIC ADMINISTRATIVE AUDIT 2020-2021

CRITERION	KEY ASPECTS	OBSERVATIONS AND RECOMMENDATIONS
I. Curricular Aspects (100)	Curriculum Planning and Implementation	As per university guidelines and academic planner of respective departments, 18 subjects taught through effective online mode, 3 certificate courses
	Academic Flexibility	Students can clear their semester examinations in subsequent years in case of failure or low marks, take readmission and change subject combination
	Curriculum Enrichment	As decided by the BOS of respective departments under Calcutta University,
	Feedback System	Feedback from students taken and implemented, Parent Teacher's meeting
II Teaching-Learning and Evaluation	Student Enrolment and Profile	Done according to the guidelines of UGC, mostly from same state of west Bengal, guidelines for reservation of seats followed
	Catering to Student Diversity	Enrolled students belong to diverse socio-economic background, industrial hinterland of Howrah, measures taken for students without proper access to internet facility
	Teaching –Learning Process	Syllabus completed in 95% of the cases
	Teacher Profile and Quality	60% with Ph.D, 20% enrolled in Ph.D program
	Evaluation Process and Reforms	Continuous internal assessment in all the departments, online student webinars, mock tests
	Student Performance and Learning Outcomes	95%
	Student Satisfaction Survey	Taken at end of each semester after examination form fill up in online mode
III. Research, Innovations and Extensions (120)	Resource Mobilization for Research	2 ongoing state funded research projects
	Innovation Ecosystem	Medicinal plant garden, pond ecosystem maintained, disposal and segregation of waste
	Research Publication and Awards	70% teachers engaged in research-based publications
	Consultancy	Faculties of Commerce, Computer Science and Anthropology
	Extension Activities	Dept of Anthropology and Botany work among the neighbouring industrial workers
	Collaborations	MEPSC for skill development
IV. Infrastructure and Learning Resources (100)	Physical Facilities	50 classrooms, 10 with ICT facilities
	Library as a Learning Resource	Both physical (central and departmental seminar) library and E-library
	IT Infrastructure	Wi-fi in the campus, LAN in office





# NARASINHA DUTT COLLEGE

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## ACADEMIC ADMINISTRATIVE AUDIT 2020-2021

	Maintenance of Campus Infrastructure	Regularly maintained with development committee
V. Student Support and Progression (130)	Student Support	Student aid fund, Scholarship from government and non-government agencies
	Student Progression	In higher studies, vocational courses, professional courses, jobs (entrepreneur, self-employed, Government and Private)
	Student Participation and Activities	Science club, NCC, NSS, Seminar and Cultural Activities Club, Value Education Club, Student seminars and Departmental Wall Magazines, college student magazine
	Alumni Engagement	Outreach Activities for health awareness, alumni meet
VI. Governance, Leadership and Management (100)	Institutional Vision and Leadership	Dynamic leadership with decentralisation of responsibilities through various committees
	Strategy Development and Deployment	As per the requirement of the syllabus, formulated by Governing Body and IQAC
	Faculty Empowerment Strategies	Motivation to participate in FIP, FDP, STC, Seminars and workshops
	Financial Management and Resource Mobilization	Governing Body, Purchase Committee, Finance Committee, Development committee and Bursar. Regular internal and external financial audit
	IQAC	Proposes plan of action and strategy
VII. Institutional Values and Best Practices(100)	Institutional Values and Social Responsibilities	NSS, NCC and alumni association involved in local neighbourhood in various social upliftment and awareness activities, COVID shelter in collaboration with district administration and local police station
	Best Practices	Publication of e-journal and multidisciplinary journal; Maintenance of green campus, Active interaction both in academic and social reach out activities in online mode
	Institutional Distinctiveness	Caters to the student of migrant workers and industrial workers with proper academic and financial support



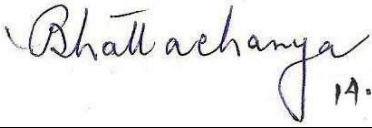
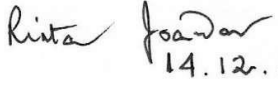


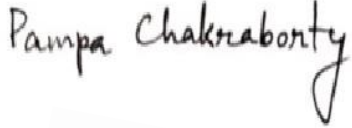

# NARASINHA DUTT COLLEGE

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129, Belilious Road, Howrah – 711 101.

## ACADEMIC ADMINISTRATIVE AUDIT 2020-2021

This is to certify that the above report has been made on the review, assessment, and evaluation of the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to the institution:

Name & Designation	Signature
Dr. Soma Bhattacharya, Principal, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal	 14.12.22
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Dr. Jayita Roy (Ghoshal), Member, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101	

Date: 14-12-2022



# NARASINHA DUTT COLLEGE

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## ACADEMIC ADMINISTRATIVE AUDIT 2019-2020

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AUDIT PERIOD: 18.11.2022 to 14.12.2022 (continuous evaluation in both online and offline mode)

### AUDIT TEAM:

1. Dr. Soma Bhattacharya, Principal, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal
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# NARASINHA DUTT COLLEGE

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## ACADEMIC ADMINISTRATIVE AUDIT 2019-2020

CRITERION	KEY ASPECTS	OBSERVATIONS AND RECOMMENDATIONS
I. Curricular Aspects (100)	Curriculum Planning and Implementation	As per university guidelines and academic planner of respective departments, 18 subjects taught through effective online mode
	Academic Flexibility	Students can clear their semester examinations in subsequent years in case of failure or low marks, take readmission and change subject combination
	Curriculum Enrichment	As decided by the BOS of respective departments under Calcutta University,
	Feedback System	Feedback from students taken and implemented, Parent Teacher's meeting
II Teaching-Learning and Evaluation	Student Enrolment and Profile	Done according to the guidelines of UGC, mostly from same state of west Bengal, Central guidelines for reservation of seats followed
	Catering to Student Diversity	Enrolled students belong to diverse socio-economic background, industrial hinterland of Howrah
	Teaching –Learning Process	Syllabus completed in 80% of the cases
	Teacher Profile and Quality	75% with Ph.D, 20% enrolled in Ph.D program
	Evaluation Process and Reforms	Continuous internal assessment in all the departments, student seminars, class tests
	Student Performance and Learning Outcomes	95%
	Student Satisfaction Survey	Taken at the end of Test examination before examination form fill up
III. Research, Innovations and Extensions (120)	Resource Mobilization for Research	2 ongoing state funded research projects, 4 Completed Minor Research Projects
	Innovation Ecosystem	Medicinal plant garden, pond ecosystem maintained, disposal and segregation of waste
	Research Publication and Awards	75% teachers engaged in research-based publications
	Consultancy	Faculties of Commerce and Computer science
	Extension Activities	Dept of Anthropology and Botany work among the neighbouring industrial workers
	Collaborations	MEPSC for skill development
IV. Infrastructure and Learning Resources (100)	Physical Facilities	50 classrooms, 10 with ICT facilities
	Library as a Learning Resource	Both physical (central and departmental seminar) library and E-library
	IT Infrastructure	Wi-fi in the campus, LAN in office



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## ACADEMIC ADMINISTRATIVE AUDIT 2019-2020

	Maintenance of Campus Infrastructure	Regularly maintained with development committee in consultation with Purchase and Finance Sub Committee of Governing Body
V. Student Support and Progression (130)	Student Support	Student aid fund, Scholarship from government and non-government agencies
	Student Progression	In higher studies, vocational courses, professional courses, jobs (entrepreneur, self-employed Government and Private)
	Student Participation and Activities	Student seminars and Departmental Wall Magazines, voluntary participation in NCC and NSS
	Alumni Engagement	Departmental alumni meet and publication of Souvenir
VI. Governance, Leadership and Management (100)	Institutional Vision and Leadership	Dynamic leadership with decentralisation of responsibilities through various committees
	Strategy Development and Deployment	As per the requirement of the syllabus, formulated by Governing Body and IQAC
	Faculty Empowerment Strategies	Motivation to participate in FIP, FDP, STC, Seminars and workshops
	Financial Management and Resource Mobilization	Governing Body, Purchase Committee, Finance Committee, Development committee and Bursar. External financial audit
	IQAC	Proposes plan of action and strategy
VII. Institutional Values and Best Practices(100)	Institutional Values and Social Responsibilities	NSS, NCC and alumni association involved in local neighbourhood in various social upliftment and awareness activities
	Best Practices	Maintenance of green campus, Plastic Free zone, Publication of Multidisciplinary journal, college student magazine
	Institutional Distinctiveness	Caters to the student of migrant workers and industrial workers with proper academic and financial support, Variety of subjects offered in undergraduate level, promotes active interaction of students and teachers




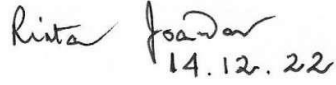
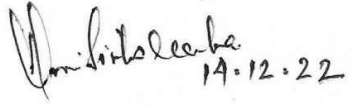

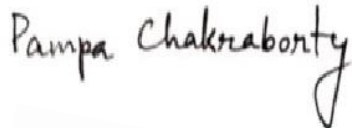

# NARASINHA DUTT COLLEGE

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## ACADEMIC ADMINISTRATIVE AUDIT 2019-2020

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Dr. Jayita Roy (Ghoshal), Member, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101	

Date: 14-12-2022



# NARASINHA DUTT COLLEGE

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129, Belilious Road, Howrah – 711 101.

## ACADEMIC ADMINISTRATIVE AUDIT 2018-2019

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AUDIT PERIOD: 18.11.2022 to 14.12.2022 (continuous evaluation in both online and offline mode)

### AUDIT TEAM:

1. Dr. Soma Bhattacharya, Principal, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal
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# NARASINHA DUTT COLLEGE

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129, Belilious Road, Howrah – 711 101.

## ACADEMIC ADMINISTRATIVE AUDIT 2018-2019

CRITERION	KEY ASPECTS	OBSERVATIONS AND RECOMMENDATIONS
I. Curricular Aspects (100)	Curriculum Planning and Implementation	CBCS introduced in UG BA and BSC courses As per university guidelines and academic planner of respective departments, 18 subjects offered, CBCS in Post Graduate English introduced
	Academic Flexibility	Students can clear their examinations in subsequent years in case of failure or low marks or take readmission and change subject combination
	Curriculum Enrichment	As decided by the BOS of respective departments under Calcutta University,
	Feedback System	Feedback from students taken and implemented, Parent Teacher's meeting
II Teaching-Learning and Evaluation	Student Enrolment and Profile	Done according to the guidelines of UGC, mostly from same state of west Bengal, Central guidelines for reservation of seats followed
	Catering to Student Diversity	Enrolled students belong to diverse socio-economic background, industrial hinterland of Howrah, measures taken for students without proper access to internet facility
	Teaching –Learning Process	Syllabus completed in 95% of the cases
	Teacher Profile and Quality	65% with Ph.D, 20% enrolled in Ph.D program
	Evaluation Process and Reforms	Continuous internal assessment in all the departments, mock tests, class tests. Re test in case of noncompliance of required marks for examination form fill up
	Student Performance and Learning Outcomes	85%
	Student Satisfaction Survey	Taken at end of Test examination before examination form fill up
III. Research, Innovations and Extensions (120)	Resource Mobilization for Research	4 ongoing UGC minor research projects, 2 state funded research project
	Innovation Ecosystem	Medicinal plant garden, pond ecosystem conserved, disposal and segregation of waste, plastic free campus, cataloguing of flora and fauna of the campus
	Research Publication and Awards	73% teachers engaged in research-based publications
	Consultancy	Faculties of Anthropology, Commerce and Computer Science
	Extension Activities	Dept of Anthropology and Botany work among the neighbouring industrial workers on Industrial pollution,
	Collaborations	MEPSC for skill development





# NARASINHA DUTT COLLEGE

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## ACADEMIC ADMINISTRATIVE AUDIT 2018-2019

IV. Infrastructure and Learning Resources (100)	Physical Facilities	50 classrooms, 10 with ICT facilities
	Library as a Learning Resource	Both physical (central and departmental seminar) library and E-library
	IT Infrastructure	Wi-fi in the campus, LAN in office
	Maintenance of Campus Infrastructure	Regularly maintained with development committee, Purchase and Finance committee
V. Student Support and Progression (130)	Student Support	Student aid fund, Scholarship from government and non-government agencies
	Student Progression	In higher studies, vocational courses, professional courses, jobs (entrepreneur, self-employed, Government and Private )
	Student Participation and Activities	NCC, NSS, Student seminars and Departmental Wall Magazines
	Alumni Engagement	Outreach Activities for health awareness, alumni meet, publication of souvenir from respective departments
VI. Governance, Leadership and Management (100)	Institutional Vision and Leadership	Dynamic leadership with decentralisation of responsibilities through various committees of Teachers Council and Governing Body
	Strategy Development and Deployment	As per the requirement of the syllabus, formulated by Governing Body and IQAC, Governing Body cleared installation of solar unit in campus. MOU signed with CESC for linking with CESC power grid supply
	Faculty Empowerment Strategies	Motivation to participate in FIP, FDP, STC, Seminars and workshops
	Financial Management and Resource Mobilization	Governing Body, Purchase Committee, Finance Committee, Development committee and Bursar. Regular external financial audit
	IQAC	Proposes plan of action and strategy
VII. Institutional Values and Best Practices (100)	Institutional Values and Social Responsibilities	NSS, NCC and alumni association involved in local neighbourhood in various social upliftment and awareness activities, in collaboration with district administration and local police station
	Best Practices	Present, Maintenance of green campus, Active interaction both in academic and social reach out activities
	Institutional Distinctiveness	Caters to the student of migrant workers and industrial workers with proper academic and financial support




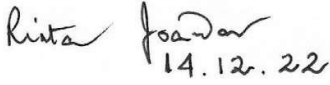
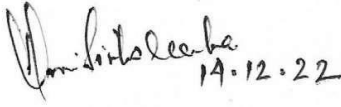

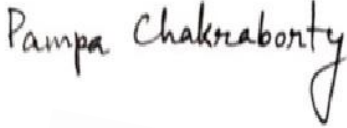

# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

129, Belilious Road, Howrah – 711 101.

## ACADEMIC ADMINISTRATIVE AUDIT 2018-2019

This is to certify that the above report has been made on the review, assessment, and evaluation of the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to the institution:

Name & Designation	Signature
Dr. Soma Bhattacharya, Principal, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal	 14.12.22
Rikta Joardar, Coordinator, Internal Quality Assurance Cell, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal	 14.12.22
Dr. Minu Sinha Ratna, Associate Professor & Former IQAC Coordinator, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal	 14.12.22
Dr. Soma Bandyopadhyay, Principal, Narasinha Dutt College, Howrah 711101	
Dr. Pampa Chakroborty, Coordinator, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101	
Dr. Jayita Roy (Ghoshal), Member, Internal Quality Assurance Cell, Narasinha Dutt College, Howrah 711101	

Date: 14-12-2022



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## ACADEMIC ADMINISTRATIVE AUDIT 2017-2018

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AUDIT PERIOD: 18.11.2022 to 14.12.2022 (continuous evaluation in both online and offline mode)

### AUDIT TEAM:

1. Dr. Soma Bhattacharya, Principal, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal
2. Rikta Joardar, Coordinator, Internal Quality Assurance Cell, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal.
3. Dr. Minu Sinha Ratna, Associate Professor & Former IQAC Coordinator, Vivekananda College for Women, Barisha, Kolkata – 700008, West Bengal
4. Dr. Soma Bandyopadhyay, Principal, NarasinhaDutt College, Howrah 711101
5. Dr. Pampa Chakraborty, Coordinator, Internal Quality Assurance Cell, NarasinhaDutt College, Howrah 711101
6. Dr. Jayita Roy (Ghoshal), Member, Internal Quality Assurance Cell, NarasinhaDutt College, Howrah 711101

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to the institution. The review process is usually carried out by internal committee members and the external academicians. As part of the audit process, the Internal Quality Assurance Cell (IQAC) had followed the outline of evaluation, based on the Criteria specified by NAAC.



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## ACADEMIC ADMINISTRATIVE AUDIT 2017-2018

CRITERION	KEY ASPECTS	OBSERVATIONS AND RECOMMENDATIONS
I. Curricular Aspects (100)	Curriculum Planning and Implementation	As per university guidelines and academic planner of respective departments, 17 subjects taught through 1+1+1 system. CBCS system introduced in Commerce. CBCS in Post Graduate Mathematics.
	Academic Flexibility	Students can clear their supplementary examinations in subsequent years in case of failure or take readmission and change subject combination
	Curriculum Enrichment	As decided by the BOS of respective departments under Calcutta University,
	Feedback System	Feedback from students taken and implemented, Parent Teacher's meeting
II Teaching-Learning and Evaluation	Student Enrolment and Profile	Done according to the guidelines of UGC, mostly from same state of west Bengal, guidelines for reservation of seats followed
	Catering to Student Diversity	Enrolled students belong to diverse socio-economic background, industrial hinterland of Howrah, 3 Indian Languages taught
	Teaching –Learning Process	Syllabus completed in 95% of the cases
	Teacher Profile and Quality	70% with Ph.D
	Evaluation Process and Reforms	Continuous internal assessment in all the departments in the form of class tests, assignment submission
	Student Performance and Learning Outcomes	85%
	Student Satisfaction Survey	Taken at end of Test examination before university examination form fill up
III. Research, Innovations and Extensions (120)	Resource Mobilization for Research	7 ongoing UGC minor research project research projects
	Innovation Ecosystem	Medicinal plant garden, pond ecosystem maintained, disposal and segregation of waste
	Research Publication and Awards	70% teachers engaged in research-based publications
	Consultancy	Nil
	Extension Activities	Dept of Anthropology and Botany work among the neighbouring industrial workers
	Collaborations	MEPSC for skill development
IV. Infrastructure and Learning Resources (100)	Physical Facilities	50 classrooms, 10 with ICT facilities
	Library as a Learning Resource	Both physical (central and departmental seminar) library and E-library
	IT Infrastructure	Wi-fi in the campus, LAN in office
	Maintenance of Campus Infrastructure	Regularly maintained with development committee



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## ACADEMIC ADMINISTRATIVE AUDIT 2017-2018

CRITERION	KEY ASPECTS	OBSERVATIONS AND RECOMMENDATIONS
V. Student Support and Progression (130)	Student Support	Student aid fund, Scholarship from government and non-government agencies
	Student Progression	In higher studies, vocational courses, professional courses, jobs (entrepreneur, self-employed, Government and Private)
	Student Participation and Activities	NCC, NSS, Student seminars and Departmental Wall Magazines
	Alumni Engagement	Outreach Activities for health awareness, alumni meet
VI. Governance, Leadership and Management (100)	Institutional Vision and Leadership	Dynamic leadership with decentralisation of responsibilities through various committees
	Strategy Development and Deployment	As per the requirement of the syllabus, formulated by Governing Body and IQAC
	Faculty Empowerment Strategies	Motivation to participate in FIP, FDP, STC, Seminars and workshops
	Financial Management and Resource Mobilization	Governing Body, Purchase Committee, Finance Committee, Development committee and Bursar. Regular financial audit
	IQAC	Proposes plan of action and strategy
VII. Institutional Values and Best Practices(100)	Institutional Values and Social Responsibilities	NSS, NCC and alumni association involved in local neighbourhood in various social upliftment and awareness activities, Awareness programs in collaboration with district administration and local police station
	Best Practices	Maintenance of green campus, Active interaction both in academic and social reach out activities
	Institutional Distinctiveness	Caters to the student of migrant workers and industrial workers with proper academic and financial support



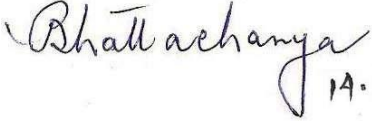
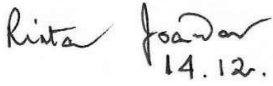

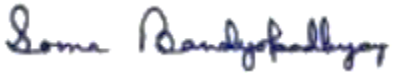
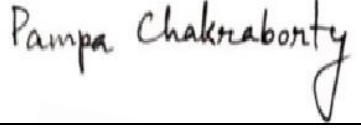

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Date: 14-12-2022