

**Resolutions of the meeting dated 12.06.21:**

1. All mentors are advised to hold at least 1 Google Meet every month. Mentors should inform the mentees about all facilities available in the college and all activities they can join from time to time. Principal Madam shall issue an advisory for all mentees to attend mentoring programme regularly. Present Mentor's Report format to be upgraded to accommodate the responses of the mentees. . Analysis of mentors' reports of each department to be sent to respective departmental mail.
2. College shall proceed towards 360 degree feedback by stages. Prof. Sukhendu Karar is entrusted with the preparation of a draft questionnaire for staff members' feedback. Then gradually we will take up the feedback by other stakeholders like the teachers & parents. SSS shall be done for all semesters on annual basis.
3. AQAR for 20-21 be prepared by September 21. 7 criteria shall be allotted to 7 working groups as in the previous year. Prof. Sukhendu Karar is directed to send the segregated criteria to the respective groups.
4. IQAC requests the teacher members on the GB to discuss the digital studio proposal with the President and other members of the GB before it can be further discussed and resolved.



*S*  
12/06/21  
Principal  
Narasinha Dutt College  
Howrah



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

(Re-Accredited with Grade 'B++' by NAAC)

129, BELILIOUS ROAD, HOWRAH - 711 101

Ref. No. ....

Date 06.06.2021

An online IQAC meeting is going to be held on 12th June, 2021, Saturday, at 7 pm to consider the following issues:

1. Discussion on Mentors' Reports and future Mentoring programme
2. 360 degree feedback
3. Preparatory work for AQAR 20-21
4. Miscellaneous

All in-house members are requested to join.

Coordinator, IQAC



Principal  
Narasinha Dutt College  
Howrah



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)  
(Re-Accredited with Grade 'B++' by NAAC)  
129, BELILIOUS ROAD, HOWRAH - 711 101

NOTICE

Ref. No. ....

Date *28.8.2021* .....

A combined meeting of IQAC and documentation and technical cell will be held on 4.9.21 at 6.30 pm to discuss and finalise the AQAR for 2020-21. All members are requested to attend.

## AGENDA

1. Discussion and finalization of AQAR 2020-21 for final submission.
2. Misc



  
Principal  
Narasinha Dutt College  
Howrah

## RESOLUTION OF THE MEETING HELD ON 4.9.21

After discussion on the AQAR 2020-21, all members opined in the meeting that the residual work of the AQAR criteria could be completed in 15days time. All members were requested to send the completed criteria formats to the mail of IQAC as soon as possible, so that IQAC may proceed further towards finalization of the process. Meeting ended with thanks to the chair.



*[Handwritten signature]* 4/9.

Principal  
Narasinha Dutt College  
Howrah



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

(Re-Accredited with Grade 'B++' by NAAC)

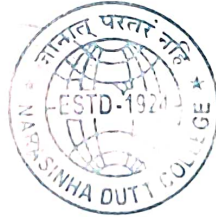
129, Belilious Road, Howrah – 711 101.

Ref. No:

Date: 11.02.2022

## NOTICE

A combined meeting with teachers (including SACTs), non teaching staff, students' representatives will be held on 18<sup>th</sup> February 2022 in Room no. 8 at 2PM to discuss different issues related to upcoming NAAC and normal functioning of the institution. Members from all the wings are requested to attend the meeting.



Soma Bandyopadhyay

**Principal & Chairperson  
IQAC**

Principal  
Narasinha Dutt College  
Howrah

# Attendance Record of Meeting dated 18/2/22

## Teachers

1. Indranil Bhattacharyya 18.02.22
2. Subhasis Chattopadhyay 18.02.22
3. Surajmukta Das 18.02.2022
4. Aditi Mukherjee. 18.02.2022 (Computer Science)
5. Sukhendu Kaurar 18/2/22
6. Chandan Chattopadhyay 18/2/22
7. mohan 18/2/22
8. kchattopadhyay 18/2/22
9. Narayan Chandra Bera.
10. Pradip Kumar Japanni
11. Suman Kumar Maity 18/2/22
12. Partha Majumdar 18/2/22
13. Rakha Kishore 18/02/2022
14. Monami Mariti 18/02/2022
15. Susmita Podder 18/02/2022
16. Subanya Banerjee. 18.02.2022.
17. Kritika Mukherjee 18/02/22
18. Mahua Bhattacharya 18/02/22
19. Aparna Koley. 18/02/2022
20. Barnali Pal. 18.02.22
21. Saswati Biswas 18.02.22
22. Briti Duman. 18/2/22
23. Sakabati Roy. 18/2/22
24. Subhasree Pyne 18.12.22
25. Shampa Mondal 18/02/2022
26. Chandanoni Saha 18/02/2022
27. Taghazzul Mughtaque 18.02.22
28. Kabiri Pal 18/02/2022

- 60) Amit Bolen (Commerce Department)  
18/02/22
61. Arijit Kanwar 18/2/22
62. Hasanur Mollah 18/02/22
63. Asit Kumar Korer 18/02/2022
64. Arijit Santra 18/02/2022
65. ~~Shim~~ Rajath 18/02/2022
66. Pradip Kumar De 18/02/2022
67. Swapan Kr. Manza
68. Soumitra K. 18.02.22
69. ~~Pradip Kumar De~~ 18/02/2022
70. Asmita Basak 18/2/22
71. Minakshi Barmickle 18/2/22
72. Shukla Sanjal. 18.2.22
73. Smritana Chatterjee (Bandyopadhyay) 18/2/22
74. Manideepa Dutta Gupta (18/2/22)
75. Asmita Mishra (18/02/22)
76. Aditi Saha. (18/02/22)
77. Akhilesh Mandal 18.2.22
78. ~~Pradip Kumar De~~ 18.2.22
79. Jayitalay. 18/2/22
80. Soumi Majumdar 18/2/22
81. Shambu Saurav Mallik 18/2/22
82. ~~Pradip Kumar De~~ 18/2/22
83. ~~Pradip Kumar De~~
84. ~~Pradip Kumar De~~ 18.2.22
85. Shukla Mukherjee 18/2/22
86. Chandrani Bandyopadhyay 18/2/22
87. Rupali Ghare.
88. Arundhati Konjilal 18.2.22
89. Chandana Ghosh 18.2.22
90. Dipa Mukherjee 18-02-22

29. Tarannum Mushtaque
30. Aziza Begum
31. Saiveindhei Ghosh.
32. Piyali Pal
33. Sakshi,
34. Subhojit Bandyopadhyay 18/2/22
35. Mohua Guha
36. Shampa Sarkar
37. Anurban Anka.
38. Tinku Ganai
39. Kusthal Das
40. Apurba Mahanti
41. Amalish Kaurav
42. Sudipta Chaudhary
43. Asim Kumar Chaudhary
44. Nilak Sinha
45. Supriyo Das.
46. Biplob Chakraborty 18/2/2022.
47. Tarak medda 18/2/22
48. Mithun Das 18/2/22
49. Smiti Gopal Hadoti 18/02/2022
50. Uday Bhowmik 18/02/2022
51. Zohra Bano 18/02/2022
52. Debali Dey 18/2/22
53. Sak Alomgir 18/2/22
54. Ujjwal Jy 18/02/2022
55. Rajesh Das. 18/02/2022.
56. Amrit Bose
57. Kunat Kr. Bodhak 18/02/2022
58. Sourav Kumar Samanta 18/02/2022
59. Sourav Kumar Ghisi 18/02/2022



91. Pabitra Mandal 18/2/22

92. Asis Maitei

93. ~~Swarna~~ Swapna Raychoudhury

94. Tandra Das.

95. Dipi Das.

96. Kakali Biswas (Baski) 18/2/22

97. Santani Roy 18.02.2022

98. Raj Kumar Gangopadhyay 18/2/22

99. Niladri De 18.02.2022.

## Non-Teaching Staff Members

1. Krishna Kishor Mahly - 78/2/22
2. P. DAS 32) 20121422
3. Sangata De - 18.2.22 32) Sujay Tudu
4. Mithun Hazre 18.02.22 33) Rajin Lal
5. Papiya Chakraborty
6. Jayati Banerjee
7. Debanita Ghosh.
8. Sudambar Saha.
9. Kishorenu Maity
10. Bimal Das Ghikary
- 11) Prasanta Ghosh
- 12) Dehekrati Bhatia
- 13) Albasis Maity
14. Sangam Sarkar
15. Shantanu 18/2/22
16. Pooja D 18/2/22
17. Ram Kumar 18/2/22
- 18) Avidit Polley 18.02.22
- 19) Promdit Bar
- 20) Sudeshna Chakraborty
- 21) Jyanti Chakraborty
- 22) Smitendu
- 23) Suranti Ghosh.
- 24) Saseij Mukherjee
- 25) Mithun Maiti.
- 26) Brijit Das
- 27) Subrata Chakraborty
- 28) Shibrath Chakraborty
- 29) Ambika Das.
- 30) SK Eshad Alam
- 31) Sangata Das

Students

Mousumi Mitra  
Srijita Roy

Sem IV Pg 2 ENG  
Sem IV Pg 2 ENG

The Principal welcomed the members attending the meeting for the first time in the physical/offline mode after the pandemic. Principal madam enumerated the main tenets of the agenda for the meeting.

The NAAC certificate of accreditation for 5 years has expired. So the B++ grade is now defunct - it has to be renewed within 12 months of the date of expiry. The 3rd cycle of NAAC is very strict but there are some relaxations due to pandemic closures. However we cannot escape the NAAC cycle of accreditation. So we have to conduct the NAAC cycle and all stakeholders have a vital role and contribution in this.

The Principal appealed for cooperation from all stakeholders, especially time-bound cooperation and response. We have to work in a motivated manner and for this we might have to work outside conventions established so long in <sup>the</sup> college. There might arise situations where previous conventions have to be overruled for the sake of the evaluation process.

IQAC coordinator Dr. Kuntal Chattopadhyay enumerated the detailed timeline of previous 2 NAAC cycles. 2021 - Dec - the accreditation has expired. 6 months prior to this date the application could not be done. But the entire process has to be completed by 2022 - Dec 15. The entire system is now mostly online.

IIQA → Institutional Information for Quality Assessment

has to be submitted/registered. All data have to be submitted acc. to templates. Fees of 25000/- + 18% GST has to be submitted. After this data validation will start and all queries are to be satisfied. After 11QA is accepted <sup>within</sup> 45 days SSR has to be submitted.

So 11QA & SSR have to continue parallelly.

If 11QA is rejected then in 1 yr. 2 more submissions will be allowed without fees. If rejected then also, then we have to start afresh.

Then SSR will be validated in a similar process.

SSS → Then students response - 10% of students have to give feedback on questionnaire.

70% marking will come from 11QA + SSR + SSS. Then visit of NAAC team. 30% → achievements after last visit.

The recommendations of previous NAAC team will be looked into and if there is no addition to already registered achievements then NAAC cycle will be a failure.

If we are unitedly not able to work together we will not succeed.

AQAR for 4 yrs submitted. AISHE, NIRF also submitted.

The Principal reiterated the inevitability of NAAC accreditation. Some recommendations of previous NAAC team were not feasible. But some areas have been worked on. Though RUSA 1.0 was not possible for this college RUSA 2.0 was achieved by college and inspection team was satisfied.

Prof Barnali B. Dastidar asked if college can provide rooms if some dept decides to start PG course. Principal madam replied that if Dept. recommends college authorities will plan for class rooms just like previously done for Eng. & Maths.

Sri Krishna Kishore Mukherjee reiterated that NAAC is inevitable. NTS will cooperate to their utmost. After 2016 much has been done. Online work has been done during pandemic. He has asked for some improvements in the 2 offices - record keeping almira's have been destroyed due to damp. Decoration / cleanliness of office rooms & labs is necessary - GBS - TRs to put it up in next meeting (Principal)

Prof Manideepa Dutta Gupta - R 13 is very disturbing - Principal - not part of NAAC.

Prof Rajkumar Gangopadhyay - Spoke of his personal experiences - all senior, junior teachers, NTS, students gave more than 100% effort. Such involvement and unity, overriding differences, should be our aim.

The 3<sup>rd</sup> cycle of NAAC is very difficult and being a bit more optimistic we should hope for higher than B++.

Ex - Prof Lipi Das ~~is~~ who is in charge of Alumni Association - previous NAAC team were very critical of Alumni Association - Can some course be conducted for mediocre students? - This question was posed but nothing has been done. Prof. Das has suggested the computer course (short term) for BA. students. The Principal has assured support as far as possible. Prof. Das has also requested for a room for Alumni Asso. and an almshouse. Principal madam has assured of a room when the new building is completed.

Principal madam laid down the responsibilities and involvement of SACT who have now been included in government payroll. Principal asked SACT to come up with any suggestions.

Prof. Aparna Koley assured of all cooperation as they had done in 2016.

Principal madam requested students to maintain student like cooperation during NAAC.

Dr Raka Biswas has taken up the idea of recommendations given by previous NAAC. She pointed out that if a list of those recommendations could be circulated then the departments would be able to assess their present situation. Principal madam has agreed to circulate the general recommendations from 2016 report.

NTS. Sri Sk. Prshad also reiterated the unified efforts shown by teachers, NTS and all others in 2016. He pointed out the lapses due to pandemic situations. But we have to aim for A grade and work accordingly. He asked principal madam to form a team who can report recommendation in intervals.

AQAR submitted every year but format gets repeatedly revised. AISHE too has undergone such revisions. All data uploaded in AISHE will be validated by NAAC. Some data to be uploaded is not available in college - no mechanism available - like placement of ex-student. NAAC very involved with student - institution relationship.

Lipi Das - requested in-service teachers who are ex-students to be life time alumni members. Madam asked the Alumni Asso. to meet the teacher - alumni to find out the problem.



Prof. Abanti Adhikari questioned the students who suddenly appear during NAAE. And she also underlined the pro active involvement of all.

Prof. Sabyasachi Mukhopadhyay suggested that students who come to collect final certificates may be asked to join Alumni Asso. Principal madam reminded the members that the process of asking students to join A.A was initiated by Prof. Gautam Ray when students came to collect Part 3 mark sheets for a nominal fee of Rs. 50. But this faced opposition from within the college itself. So all suggestions must come from TCS or senior member of NTS or student rep to GB. Dr. Rupali Dhara pointed out that alumni registration fees is something that ex student refuse to pay. This was also reiterated by Dr Aditi Saha. Grievance cell not known by all - these should be reinstated and made active → Principal madam.

## Agenda 2.

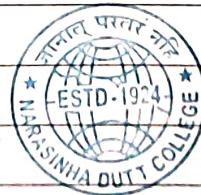
Pre pandemic and post pandemic ~~the~~ situation in college different. Many new instructions imposed in post pandemic situation. If an HOD is unavailable then the responsibility should be passed on to some other teacher of dept. - Principal referred to the attendance data that has to be submitted daily. All data that will be needed from depts must be submitted in time even if the HOD or the concerned teacher is absent/unavailable. Principal has asked to maintain documentation of all leaves taken and also to report if someones leaves station. If Principal has to handle impositions on her she has to use strict measures.

Kchattopadhyay  
18/2/22

Coordinator, IQAC  
Narasinha Dutt College  
Howrah

Soma Bandyopadhyay  
18/2/22.

Principal  
Narasinha Dutt College  
Howrah





# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

(Re-Accredited with Grade 'B++' by NAAC)

129, BELILIOUS ROAD, HOWRAH - 711 101

Ref. No. ....

NOTICE

Date 28/3/22

A meeting of the in-house teacher members of IQAC will be held in Principal's chamber on 25.04.2022 at 1pm to discuss the following agenda. All members are requested to attend.

## Agenda

1. Commencement of internal audit
2. Finalisation of AQAR for 2021-22
3. Constitution of cells functioning under IQAC
4. Miscellaneous

## Members

1. Dr. Soma Bandyopadhyaya (Principal)
2. Dr. Pampa Chakrobarty (IQAC COORDINATOR)
3. Dr. Kakali Biswas ( Representative of GB)
4. Smt. Barnali Ghosh Dastidar
5. Sri Sabyasachi Mukhopadhyay
6. Dr. Partha Majumdar
7. Dr. Pradip Tapaswi
8. Dr. Jayita Roy
9. Dr. Aditi Saha
10. Dr. Asis Maity
11. Dr. Prasanta Mondal
12. Dr. Suman Maity
13. Smt. Arpita Basak
14. Dr. Swapan Khan (Bursar)



  
Principal  
Narasinha Dutt College  
Howrah

In the meeting held on 25.4.22 at 2pm in Principal's room, following members were present

1. [Signature]
2. Pampa Chakraborty 25/4/22
3. [Signature] 25/04/22
4. [Signature] 25/04/22
5. Jayita 25/4/22
6. Swapan Khan 25/04/22
7. Aditi Saha 25/04/22
8. Kakali Biswas (Biswas) 25/4/22
9. Apitika Datta 25/04/2022
10. Suman Kumar Maity 25/4/2022
11. Partha [Signature] 25/04/22
12. [Signature] 25/04/2022
13. Rosanta Mandal 25/4/2022
14. Pradip Kumar Tappari 25.04.2022

Following topics came up in the deliberation of the meeting.

1. Task allocation according to expertise of the teacher.
2. Check list for criteria shared by coordinator.
3. AAA consists of two parts → internal audit and external audit.
4. Teachers who assigned with checking and validation of A&AR with check list - 2017 - Dr. Pradip Tappari  
2018 - Dr. Kakali Biswas

to ss. 2019 - ~~Dr.~~ Prof. Arpita Basak  
 and in 2020 - Dr. Swapan Khan  
 2021 - Dr. Suman Maity

Validation to be completed within  
 7th May.

5. Seminars to be organised keeping in mind awareness, observance, of national and international importance
6. Photographs to be taken in Geotag mode.
7. IQAC should be equipped in all aspects.

### Geo-Tag group

1. Dr. Jayita Roy
2. Dr. Aditi Saha
3. Dr. Arpita Basak
4. Dr. Suman Maity

8. Equivalent term to be considered for Project → Term paper / Tutorial / Field log

9. Uniqueness of Internal Assessment to be determined by IQAC.

10. Remedial classes → unallotted classes, special lectures. - Attendance register to be maintained. - To be notified to all departments.  
 A separate routine to be prepared for remedial classes.

12. Student's report - Parent teacher's meeting report to be submitted to IQAC. Structure to be prepared for report of PTM.

Dr. Partha Majumdar will prepare the format for report of PTM.

13. Dr. Prasanta Mondal will prepare the Teacher's feedback report as provided by the students. He will be assisted by non-teaching member of IQAC.

14. Teacher's profile - Dr. Barnali Ghosh Dastidar. Hard copy to be prepared. Last 5 yrs. Webinars to be included also.

15. A meeting with the HODs regarding points of AAA which are controversial, need to be discussed. In those cases

last date of admission to be extended.

27<sup>th</sup> April<sup>pm</sup> - Coordinator + HODs + Convenor + TCS documentation all

16. 15<sup>th</sup> May is the date of submission of AAA report.

17. a) Advisory Cell - IQAC coordinator (Convenor)  
All IQAC members  
Governing body members.

- b) Documentation Cell -  
Dr. Axis Maiti (Convenor)

c) Publication Cell -  
Prof. Barnali Ghosh Dastidar (Convener)  
MTG

MTG for review of papers.

d) Research and Extension Cell -  
Dr. Suman Maiti (Convener)

MTG for review of papers.

e) Games and Sports Cell -  
Prof. Sabyasachi Mukhopadhyay (Convener)

MTG for review of papers.

f) Alumni Cell -  
Dr. Lipi Das (Convener)

MTG for review of papers.

g) Extracurricular Cell -  
I & A C extensions and extracurricular activities -  
Dr. Jayita Roy (Convener)

MTG for review of papers.

h) Value Education & Gender Equity  
Dr. Partha Majumdar (Convener)

MTG for review of papers.

Dr. Partha Majumdar (Convener)

19. Parent - Teacher's Association to be ~~formed~~ <sup>made functional</sup> - Dr. Aditi Saha (convenor)  
(Registration required)  
Modalities to be finalised by the convenor.
19. Green Audit to be conducted by M/s. Sonar Bharat Environment <sup>or other agencies</sup> and Ecology Pvt. Ltd. Hereby resolved that Green Audit should be done.
20. Intellectual Property Right - Awareness seminar <sup>and Program proposal</sup> from Kolkata Patent office.
21. E-mail ID of the IQAC committee  
→ Password change of e-mail.  
→ Dr. Swapan Khan will solve the problem of multiple sign in attempts and technical issues.
22. Handover of documents and related matter from previous IQAC coordinator to present IQAC coordinator in presence of Convenor, Documentation Cell and Principal.

Meeting Time end. 4.50 pm.  
Duration: 2hrs 50 mins

25/11/22  
Principal  
Narasinha Dutt College  
Howrah







# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)  
(Re-Accredited with Grade 'B++' by NAAC)  
129, BELILIOUS ROAD, HOWRAH - 711 101

Ref. No. ....

Date 22/4/22

## NOTICE

A meeting of the IQAC and Academic sub Committee will be held in the conference room on 27.4.22 at 1 pm. All members are requested to attend the meeting.

### AGENDA

1. Submission of data for IAA
2. Miscellaneous

*P. Chakraborty*  
Coordinator  
IQAC  
Coordinator, IQAC  
Narasinha Dutt College  
Howrah



*[Signature]*  
Principal  
Principal  
Narasinha Dutt College  
Howrah

## NOTICE

A meeting of the HODs of the college with coordinator IQAC and convenor, Documentation cell, IQAC was held in the Conference Room at 1 pm. The following members were present

~~9 AM~~

1. Pampa Chakraborty 27/4/22
2. Asit Kumar Koner 27/04/2022
3. mshar 27/4/22
4. Shampa Sarker 27/4/2022
5. Swapan Kr. Manna 27/04/2022
6. Pabitra Mandal 27/4/2022
7. Kakali Barua (Barua) Dept of Bangla. 27/4/2022
8. Tarannum Mushtaque Dept of Urdu. 27/4/2022
9. Anis Mabi
10. Rossanta Mandal 27/4/2022
11. Pradip Kumar Jaisankar 27/04/2022
12. Soumitra B. 27.04.22
13. Arpita Basak. 27/04/2022
14. Tanima Chakraborty 27/04/2022
15. Raj K. Gangopadhyay 27/04/2022
16. Shaorbo Saurav Mallik 27/04/2022.
17. Uday Bhowi 27/04/2022
18. Manideepa Dutta Gupta 27/4/22

Agenda : Clarification of Academic Audit format for all departments of the college.

Time : 1 PM - 2.45 PM

Resolution:

All the departments are instructed to prepare the documents according to the list with 36 points provided by IQAC by May, 2022 for the purpose of academic

Principal

Narasinha Dutt College  
Howrah

Pampa Chakraborty 27/4/22  
Coordinator, IQAC  
Narasinha Dutt College  
Howrah





# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)

(Re-Accredited with Grade 'B++' by NAAC)

129, BELILIOUS ROAD, HOWRAH - 711 101

Date 27-4-22

Ref. No. ....

## NOTICE

An online meeting of the IQAC and Academic sub Committee will be held in the conference room on 01.05.22 at 10 am. All members are requested to attend the meeting.

### AGENDA

1. Internal assessment
2. Miscellaneous

Coordinator

*P. Chakrabarty*  
28/4/22

**IQAC**

**Coordinator, IQAC  
Narasinha Dutt College  
Howrah**



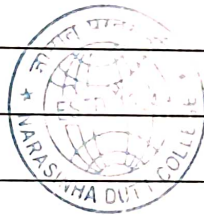
Principal

*[Signature]*  
**Principal  
Narasinha Dutt College  
Howrah**

Meeting link [mje-xekq-wjc](https://meet.google.com/mje-xekq-wjc). dtd 1.5.22.  
at 10 am.

The internal assessment of the 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester students will be conducted in offline mode.

The submission of Tutorials/ projects will be notified by respective departments.



~~8~~  
07/14

Principal  
Narasinha Dutt College  
Howrah



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)  
(Re-Accredited with Grade 'B++' by NAAC)  
129, Belilious Road, Howrah – 711 101.

Ref. No. ....

Date-...13-05-2022.....

## NOTICE

A joint meeting of IQAC and Academic sub-committee will be held on 17th May 2022 at 2.00PM in Principal's Chamber. Members are requested to attend the meeting.

  
Principal  
Narasinha Dutt College  
Howrah



*Soma Bandyopadhyay*  
Principal  
Narasinha Dutt College  
Howrah-711101

Dr. Soma Bandyopadhyay  
Principal

Resolution of online Meeting

(Link of online meeting dated 17/5/22 - upn-aavh-fbj)

In the online meeting held on 17.05.2022 it was decided that classes will be held in offline mode as per requirement of the syllabus of respective departments.

Recording link - [https://drive.google.com/file/d/1AsH81WbXB-Tucb7G2-DjNzVb\\_PZB071D/view?usp=sharing](https://drive.google.com/file/d/1AsH81WbXB-Tucb7G2-DjNzVb_PZB071D/view?usp=sharing)



*[Signature]*  
17/5

Principal  
Narasinha Dutt College  
Howrah



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)  
(Re-Accredited with Grade 'B++' by NAAC)  
129, BELILIOUS ROAD, HOWRAH - 711 101

Date *26.05.22*

Ref. No. ....

NOTICE

A joint meeting of IQAC and Academic Sub Committee will be held on 31.05.2022, at 12.30 pm . All members are requested to attend.

## Agenda

1. Process of conducting Internal Assessment examination 2022
2. Question paper submission
3. Routine of internal assessment
4. Miscellaneous

*P. Chakraborty*  
Coordinator IQAC

Coordinator, IQAC  
Narasinha Dutt College  
Howrah



*[Signature]*  
Principal

Principal  
Narasinha Dutt College  
Howrah

In the joint Academic subcommittee and IQAC meeting held on 31.05.2022 at 12.30pm following members were present

1. ~~Asis Maiti~~
2. Asis Maiti
3. Pampa Chakraborty 31/5/22
4. Harunur Rashid 31/5/22
5. Jayjit Roy
6. Dr. Kumar Gangopadhyay 31/5/22
7. Barnali Ghosh Sastri 31/5/22
8. Manideepa Dutta Gupta 31/5/22
9. mshar 31/5/22
10. Kakali Bhowmik (Baran) 31/5/22
11. Pradip Kumar Das 31.5.22
12. Partha Ghosh (Invited) 31/5/22
13. Suman Kumar Maiti 31.5.22
14. Shambho Saurav Mallik 31.5.22
15. Arkhilesh Mandal 31.5.22
16. S. Mukhopadhyay 31/5/22
17. Minakshi Banerjee 31/5/22
18. Uday Bhowmik 31/05/2022
19. Shampa Sarkar 31/5/2022
20. Saanwati Biswas 31.5.22
21. Su. Abhinav 31/5/22
22. Smt. Gopal Haldar 31/05/2022
23. Satyajit Shil. 31/5/22



Total Duration 12:30 pm - 2:30 pm.

Resolution minutes of the meeting —  
Principal madam informed that in University meet  
95% of HODs proposed offline mode  
of examination and in away centres.  
Principals of 115 colleges out of 155  
colleges opined in favour of offline  
examination.

Mode of examination about internal  
and tutorial to be decided by  
college authority along with  
Academic Council and IQAC as  
policy deciding units.

All internal assessments have to be  
completed within 22nd June, 2022  
as per University notification.  
All the University examinations will  
be commenced after 20th June, 2022.

Representatives from Botany, Commerce,  
Economics, History and Physics  
opined for conduction of internal  
examination according to CU directive.  
Rest all departments expressed that  
the mode of internal examination  
to be offline.

The exam committee was formed  
with All OB teacher representatives,  
morning & evening incharges, Teachers  
council secretary, convenor, academic  
sub committee and coordinator, IQAC,

Finally it was resolved that the internal examination will be carried in offline mode, as majority of the house supported it.

~~31/5/22~~

Principal  
Narasinha Dutt College  
Howrah

