

To,
The Principal
Narasinha Dutt College
Howrah

Dated 15th April, 2022

Subject: Recommendation from IQAC for the institution

Respected Madam,

On behalf of the Internal Quality Assurance Cell (IQAC) of the college, I would like to place the recommendations for your kind consideration and necessary actions accordingly, to continue the academic and developmental activities of the institution. These recommendations were intimated time to time for the quality assurance of the institution, without any retardation in our continuous effort to achieve the desired level of excellence, as far as possible, which are mentioned as following:

1. To provide a safe and clean campus for the students and staff members maintaining COVID protocol after reopening of the college in new normal situation.
2. Continuation of classroom teaching-learning process following a structured time table, whenever applicable.
3. To make arrangement for few more classrooms in the institution.
4. To organize cultural and extracurricular activities for the students and encourage students to participate in such activities.
5. To continue the functioning of Parent-Teacher association.
6. To encourage the Alumni Association of the institution come forward for participation in the development of institution.
7. Collection of feedback from the parents, seeking their opinions for betterment of the college.
8. To organize activities related to library to attract students for library work.
9. To continue the programme related to value education for the incubation of the sense of human values among students.
10. To initiate academic audit in the institution.
11. To enhance the procedure towards Green Audit of the campus after reopening of the college.
12. To publish an online multidisciplinary peer reviewed journal from the institution.

In this regard, your kind response will be highly appreciated.

Thanking you.

Yours Sincerely,

Pampa Chakraborty 15/4/22

**Coordinator, IQAC
Narasinha Dutt College
Howrah**

