



# NARASINHA DUTT COLLEGE

(Affiliated to the University of Calcutta)  
(Re-Accredited with Grade 'B++' by NAAC)  
129, Belilious Road, Howrah – 711 101.

Ref. No... ..

Date-...15-02-2021.....

**C.U. B.A./ B.Sc. Honours & General**  
**Internal Assessment & Tutorial**  
**Semester III & Semester V Examination '2020**

**Instruction for Students**

- Students have to submit the **scanned answer-scripts** (Format: **PDF**, Maximum size **30MB**) through the respective Google Forms
- Each student must submit scanned copy of his/ her **C.U. Registration Certificate and Admit Card** (if available) along with the answer script (Format: **PDF/JPG/JPEG**, Maximum size **5MB**)
- Submission of the answer scripts will be possible **only in online mode**
- The **last answer script** received from a student within the stipulated time will be evaluated only
- Students **should not write name** or use any unwanted mark to any part of the answer scripts
- **Separate submission** to be made for **Internal Assessment and Tutorial Exams** through **separate links**

**Preparation of Answer Scripts**

- On the Front Page/ 1<sup>st</sup> Page, students must write
  - C.U. Roll Number (If available)
  - C.U. Registration Number
  - Subject/ Paper, Group/ Unit (if applicable)
  - Date
- On each page students must write
  - C.U. Roll Number (if available)
  - C.U. Registration Number with session
  - Page Number
  - Date
- Students must use A4 size white plain paper (Not ruled)
- Students must write answer on one side of the page
- Answers must be written in Black ink



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## Preparation of Soft Copy of the Answer Script

- Use any scan app (e.g. Fast Scanner, Adobe Scan) to scan and create a single PDF of the answer script
- File size must be less than 30MB
- Filename should contain Date & CU Registration No only. (e.g. if the date is 01/10/2020 and the Registration Number is 432-xxxx-xxxx-17, then the filename will be 01-10-2020\_432-xxxx-xxxx-17.PDF)
- Separate files to be submitted for Internal Assessment and Tutorial Examinations

Dr. Soma Bandyopadhyay  
Principal

*Note: A sample Front Page is enclosed*

Link for Question Papers:	<a href="http://ndcollege.in/q/questions.html">http://ndcollege.in/q/questions.html</a>
Link to upload Answer Script ( <b>Internal Assessment</b> ):	<a href="https://forms.gle/7xWrweD74TH9HDzS7">https://forms.gle/7xWrweD74TH9HDzS7</a>
Link to upload Answer Script ( <b>Tutorial</b> ):	<a href="https://forms.gle/PJ9AoDfbQssK2PFC6">https://forms.gle/PJ9AoDfbQssK2PFC6</a>



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## UNIVERSITY OF CALCUTTA

**Examination:**

B.A.

B.Sc.



Examination (Internal Assessment/Tutorial):.....

Semester (III / V) .....

**C.U. Registration No.:** .....

**C.U. Roll No.:** .....

**Subject:** .....

**Hons/ General:** .....

**Paper:** .....

**Date of Examination:** ..... /..... /2021