NARASINHA DUTT COLLEGE



Annual Quality Assurance Report – 2013-14



129 BELILIOUS ROAD, HOWRAH 711101 Ph Nos: (033)-2643-8049, (033)-2643-4259

Web: <u>www.narasinhaduttcollege.edu.in</u> E-mail: <u>info@narasinhaduttcollege.edu.in</u>

Submitted to:

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL NAGARBHAVI, BANGALORE-560072

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)	2013-2014
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I

I. Details of the Institution						
NARASINHA DUTT COLLEGE						
129, BELLILIOUS ROAD, HOWRAH.						
129, BELLILIOUS ROAD, HOWRAH.						
HOWRAH.						
WEST BENGAL.						
711101						
info@narasinhaduttcollege.edu.in						
College office - 033-2643-8049/4259;						
Prof. Pralaydeb Mukhopadhay, Teacher-in-Charge, M: +91 94338 65011;						
Prof. Rajkumar Gangopadhay, Coordinator, IQAC, M: +91 98307 50383;						
Prof. Pralaydeb Mukhopadhyay						

Tel.	No. with S	STD Code:		033-2643-8049/4259					
Mol	oile:		+91 94338 65011						
Nan	ne of the IC	he IQAC Co-ordinator: Prof. Rajkumar Gangopadhyay							
Mol	Mobile: +91 98307 50383								
IQA	IQAC e-mail address: iqac@narasinhaduttcollege.edu.in								
1.3	NAAC Tr	rack ID (For	ex. MHCO	GN 18879)	WBCOGN13	151			
		OR							
1.4	1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)								
1.5	Website a	ddress:		http://ww	w.narasinhadutt	college.edu.in			
			L						
	Web-link of the AQAR: http://www.narasinhaduttcollege.edu.in/AQAR2013 14.pdf								
1.6	1.6 Accreditation Details								
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period			
	1	1 st Cycle	B++		2007	5 years			
	2	2 nd Cycle							
	3	3 rd Cycle							

4th Cycle

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011) i. AQAR	1.7 Date of Establishment of IQAC: DD/MM/YYYY	15.04.2008
ii. AQARfor 2011-2012 31.12.2015		
University State v Central Deemed Private Affiliated College Yes V No Constituent College Yes No V Autonomous college of UGC Yes No V Regulatory Agency approved Institution Yes V No (eg. AICTE, BCI, MCI, PCI, NCI) Type of Institution Co-education V Men Women Urban Urban V Rural Tribal Financial Status Grant-in-aid UGC 2(f) V UGC 12B V Grant-in-aid + Self Financing V Totally Self-financing 1.10 Type of Faculty/Programme Arts V Science V Commerce V Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	- •	
Affiliated College Yes V No Constituent College Yes No V Autonomous college of UGC Yes No V Regulatory Agency approved Institution Yes V No (eg. AICTE, BCI, MCI, PCI, NCI) Type of Institution Co-education V Men Women Urban V Rural Tribal Financial Status Grant-in-aid UGC 2(f) V UGC 12B V Grant-in-aid + Self Financing V Totally Self-financing 1.10 Type of Faculty/Programme Arts V Science V Commerce V Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	1.9 Institutional Status	
Constituent College Yes No V Autonomous college of UGC Yes No V Regulatory Agency approved Institution Yes V No (eg. AICTE, BCI, MCI, PCI, NCI) Type of Institution Co-education V Men Women Tribal Tribal Grant-in-aid UGC 2(f) UGC 12B V Grant-in-aid + Self Financing V Totally Self-financing Totally Self-financing TeI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	University State V Central	Deemed Private
Autonomous college of UGC Yes No V Regulatory Agency approved Institution Yes V No (eg. AICTE, BCI, MCI, PCI, NCI) Type of Institution Co-education V Men Women Tribal Tribal Grant-in-aid UGC 2(f) UGC 12B V Grant-in-aid + Self Financing V Totally Self-financing Totally Self-financing TEI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	Affiliated College Yes V No	
Regulatory Agency approved Institution Yes V No (eg. AICTE, BCI, MCI, PCI, NCI) Type of Institution Co-education V Men Women Urban V Rural Tribal Financial Status Grant-in-aid UGC 2(f) V UGC 12B V Grant-in-aid + Self Financing V Totally Self-financing 1.10 Type of Faculty/Programme Arts V Science V Commerce V Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	Constituent College Yes No V	
(eg. AICTE, BCI, MCI, PCI, NCI) Type of Institution Co-education	Autonomous college of UGC Yes No	
Type of Institution Co-education Urban V Rural Tribal Financial Status Grant-in-aid UGC 2(f) UGC 12B Grant-in-aid + Self Financing Totally Self-financing 1.10 Type of Faculty/Programme Arts V Science Commerce Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	Regulatory Agency approved Institution Yes V	Го
Urban	(eg. AICTE, BCI, MCI, PCI, NCI)	
Financial Status Grant-in-aid UGC 2(f) VUGC 12B V Grant-in-aid + Self Financing V Totally Self-financing 1.10 Type of Faculty/Programme Arts V Science V Commerce V Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	Type of Institution Co-education W Men W	omen
Grant-in-aid + Self Financing 1.10 Type of Faculty/Programme Arts V	Urban ✓ Rural T	ribal
1.10 Type of Faculty/Programme Arts	Financial Status Grant-in-aid UGC 2(f)	UGC 12B √
Arts V Science V Commerce V Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	Grant-in-aid + Self Financing V To	ally Self-financing
TEI (Edu) Engineering Health Science Management Others (Specify) Two self-financed PG Courses: in Mathematics and English	1.10 Type of Faculty/Programme	
Others (Specify) Two self-financed PG Courses: in Mathematics and English	Arts Science Commerce Law [PEI (Phys Edu)
	TEI (Edu) Engineering Health Science	Management
1.11 Name of the Affiliating University (for the Colleges) University of Calcutta	Others (Specify) Two self-financed PG Co	urses: in Mathematics and English
	1.11 Name of the Affiliating University (for the Colleges) University	ersity of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	No		
University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (Specify)	No
UGC-COP Programmes	No		
2. IQAC Composition and Activit	<u>ies</u>		
2.1 No. of Teachers	08		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	01		
2.4 No. of Management representatives	02		
2.5 No. of Alumni	02		
2. 6 No. of any other stakeholder and	01		
community representatives	L		
2.7 No. of Employers/ Industrialists	01		
2.8 No. of other External Experts	01		

2.9 Total No. of members 17
2.10 No. of IQAC meetings held
2.11 No. of meetings with various stakeholders: No 09 Faculty 04
Non-Teaching Staff & Students 03 Alumni 01 Others 01
2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:
Total Nos. 1 International National State Institution Level V
(ii) Themes Re Accreditation Procedure
2.14 Significant Activities and contributions made by IQAC
 Online admission according to merit lists was successfully done.
• University registration form filling-up was done online.
 Remedial classes for slow learners and tutorial class for advanced learners.
 Training for Entry In Service from UGC
• Department of History in collaboration with Shibpur Dinobandhu Institution
organized a state level seminar on Unity and Pluralism: Race, Religion and Creed
in the Integrated Identity of India since 1857 to Modern Times on 28th September,
2013.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action **Achievements** • To encourage the departments to organise • Department of History in collaboration seminars and extension activities /invited with Shibpur Dinabandhu Institution lectures organised a State level seminar on Unity and Pluralism: Race. Religion and Creed in • To construct a modern well equipped the Integrated Identity of India since 1857 gymnasium for the students on 1st floor of the to Modern Times on 28th September, bank building 2013. • To do online admission according to merit list • Department of mathematics organised a seminar on 4th December 2013. Two • To fill up University registration form on-line. lectures on Compactness in Metric spaces and Role of Non-Linear Programming • To renovate the 3rd floor of the west Block on Problems in optimisation Theory were a war footing to facilitate the commencement delivered by eminent speakers. of P.G.Course in English • The proposal of constructing a gymnasium • To introduce Hons in Urdu from the current is accepted by the college management and academic session the funding is being sought. • To collect feedback from students and • The proposed online admission according guardians. to merit list is done. • Introduction of free job oriented course in our • The proposed university registration form campus. filling up is done online. • Renovation work and construction of new class rooms are undertaken and finished on the 3rd floor of the west block to faciliatate the commencement of the Post Graduate course in English from the session 2013-14. • Hons, course in Urdu is introduced from the session 2013-14. · Feedback collected from the students and analysed.

^{*} Academic Calendar of the year attached as Annexure in Prospectus

2.15 Whether the AQAR was placed in statutory body Ye						No		
	Management	٧	Syndicate		Any	other boo	dy [
Provide the details of the action taken								
	Verified and	Verified and Approved by the Governing body of the College						

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2		02	
UG	6			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		02		
Others				
Total	08	02	02	
Interdisciplinary	02			
Innovative				

1.2 (i) Flexibility of the Cu (ii) Pattern of programm		n: CBC	CS/Core	e/Electiv	e optio	n / Ope	n option	ıs			
			Patter	n	Number of programmes			es			
		S	Semest	er	PG Ma	themat	ics (01)				
		7	rimest	ter							
			Annua	ıl	(UG ()6+ PC	GEng 0	1)			
1.3 Feedback from stakehold (On all aspects)	lers* A	Alumn	i	Pare	nts	Em	ployers		Student	S V	
Mode of feedback	: (Online		Manua	al V	Co-c	operating	g schoo		PEI) [Annexu	uro III
1.4 Whether there is any rev							mention	their s	salient a	spects.	
Syllabii upgradation as p	er Syllab	oii preso	cribed k	y Univer	sity of C	alcutta					
1.5 Any new Department/Ce	entre intr	roduce	d durir	ng the ye	ar. If ye	es, give	details.				
None											
Criterion – II 2. Teaching, Learni	Criterion – II 2. Teaching, Learning and Evaluation										
2.1 T-4-1 N	Total	As	sst. Pro	ofessors	Assoc	ciate Pr	ofessors	Pro	fessors	Othe	rs
2.1 Total No. of permanent faculty	61	31			30						
2.2 No. of permanent faculty with Ph.D. 34											
2.3 No. of Faculty Positions		Asst. Profess	sors	Associa Profess		Profes	sors	Others		Total	
Recruited (R) and Vacant (V during the year) _	R	V	R	V	R	V	R	V	R	V
	-	02	16								
2.4 No. of Guest and Visiting	L g faculty	y and T	Гетрог	l rary facu	ılty 12	2	28		36		

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-		
Presented papers	05	04	08
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio-visual teaching , Power point presentation

2.7 Total No. of actual teaching days during this academic year

209

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)
 - ✓ Regular class tests are held for Hons. students.
 - ✓ Mid-term tests are held for the General course students of the First year.
 - ✓ Test Examinations are held for all students of 1st , 2nd, and 3rd year students.
 - ✓ All examinations and evaluative processes are conducted as per the guidelines of the affiliating University
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: **04** teachers as members of Board of Studies.
- 2.10 Average percentage of attendance of students

76.3%

2.11 Course/Programme wise distribution of pass percentage:

Title of the	Total no. of	Division						
Programme	students appeared	Distinction %	I %	II %	III %	Pass %		
B.A.(Hons.)	272	-	0.73	68.75	15.07	96.23		
B.A.(Gen.)	323	-		34.67	7.43	42.75		
B.Sc.(Hons.)	144	-	47.22	42.36	4.16	96.43		
B.Sc.(Gen.)	81	-	11.11	55.55	3.70	81.43		
B.Com. (Hons.)	159	-	0.46	41.72	17.01	59.11		
B.Com(Gen.)	178	-	-	-	19.26	26.96		

PG Mathematics Results

Grade				PASS OUT STUDENTS
О	A+	A	B+	
02	17	04	-	23

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC suggests innovative teaching –learning processes/facilities like ICT, Power point presentations and AV classroom. It takes part in decision making process in consultation with Academic Sub-committee to develop academic aspects and activities in the college. Furthermore, it monitors students' feedback which is an integral part of the evaluative process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01.
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	-	01
Technical Staff	07	35	-	18

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

There is a Research Committee which acts in consultation with the IQAC team of the college. Teachers are informed, updated and encouraged to apply for various research activities sponsored by the UGC/DST and other funding agencies. The team also follows up the progress and keeps a track of the completed and ongoing projects.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs	17,64,000			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		0.73		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	-	-
Non-Peer Review Journals	-	06	-
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: I	None
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Range	1-5	Average		h-index	1-5	Nos. in SCOPUS	
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Noture of the Project	Duration	Name of the	Total grant	Received
Nature of the Project	Year	funding Agency	sanctioned	
Major projects				
Minor Projects	2013-14	UGC	0.73	0.73
Interdisciplinary Projects				
Industry sponsored				

	University/ College	•							
	Students research								
	(other than compulsory by the	University)							
	Any other(Specify)							
	Total						0.73	0.73	
3.7 No	o. of books published	d i) W	ith ISE	BN No.	C	hapters in	Edited Bo	ooks	
		ii) Wi	thout ?	ISBN No	06				
3.8 No	o. of University Dep	artments UGC-S DPE	_	ving fund	ls from : N.A CAS		OST-FIST OBT Schei	me/funds	
3.9 Fo	r colleges	Autono			CPE CE	_	DBT Star S	<u></u>	
3.10 R	devenue generated t	hrough o	consult	tancy	None				
3.11 N	No. of conferences	[Leve	el	International	Nationa	1 State	University	College
			Numl	ber			01		
org	ganized by the Instit	ution	Spon	soring cies					
3.12 N	To. of faculty served	as expe	rts, cha	airperson	s or resource p	ersons	4		
3.13 N	Io. of collaborations		Iı	nternatio	nal Na	tional		Any other	
	To. of linkages creater of the contract of the				lakhs:				
	om Funding agency	UGC		_	Management of	Universi	ty/College	e -]
Tot		0.73]	•		3		_
		5.,5		1					

Projects sponsored by the

3.16 N	No. of pa	atents received	this year	Тур	e of Patent			Number		
		National		Appl	ied	Nil				
None				Gran	ted	Nil				
				Interna	tional	Appl	ied	Nil		
				Interna	uonai	Gran	ted	Nil		
						Appl	ied	Nil		
				Comm	ercialised	Gran	ted	Nil		
	Of the in	search awards/ astitute in the ye	ear:	ns rece	eived by facu	lty and	research	fellows		
	Total	International	National	State	University	Dist	College			
					2					
wh and 3.19 N 3.20 N	to are Plant students To. of Plant Students To. of Ref.	JRF	der them faculty from the faculty from	the Fell	owships (Ne Project Fe	_	N.A rolled + e	existing ones): N	None	
3.21 N	o. of stu	udents Participa	ted in NSS	events	Universit National	-	Nil Nil	State level International	Ni level Ni	믁
3.22 N	o. of st	udents participa	ated in NC	C events	s: Universi National	•	5	State level International	level	
3.23 N	o. of A	wards won in N	NSS:		Universit National		INII	State level International	level	
							Nil		Ni	ı

3.24 No. of Awards won in	NCC:					
		Ur	niversity level	Nil	State level	Nil
		Na	tional level	Nil	International level	Nil
3.25 No. of Extension activities	ties organiz	ed				
University forum		College forun	1 2			
NCC	1	NSS	1	Any	other	
3.26 Major Activities during	g the year in	the sphere of	extension activ	vities and	Institutional Social	
Responsibility						

Bio Diversity Estimation in the college campus and surrouinding areas.

Bird watching camp at Santragachi Jheel by Nature Club.

A Project work on occupational health hazards among the workers in iron workers

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly	Source of	Total
		created	Fund	
Campus area	4037 sq mt	Nil		
Class rooms	42	4	College	Rs
			general fund	6,00,000
Laboratories				
Seminar Halls				
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during			UGC FUND	6,60,922
the year (Rs. in Lakhs)				
Others (Bank)				

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4 /.				. , ,	4011		1181	1411011	411111	THE MALV

Office is fully computerized and library is partly computerized	

4.3 Library services:

	Exi	sting	Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	37883	1768256	1167	203218	39050	1971474	
Reference Books	1197	166126	97	37964	1294	204090	
e-Books	Nil	Nil	Nil	Nil	Nil	Nil	
Journals	3	800	2	1600	5	2400	
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil	
Digital Database	N-List	10000	N-List	5000	N-List	15,000	
CD & Video							
Others (specify)							

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	96	2 (34)	17	1	Nil -	8	52	2
Added	12	(1)	2		Nil	3	8	Nil
Total	108	34	19	1	Nil	11	60	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Short- term Certificate courses in computer literacy is provided to Students from the Humanities Departments.
- A certificate course on Bio –diversity estimation and conservation

4.6 Amount spent on maintenance in lakhs:

i) ICT 2,05,870

ii) Campus Infrastructure and facilities 6,02,247

iii) Equipments 1,26,206

iv) Others 12,84,482

Total: 22,18,805

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC in consultation with the Governing Body and the Academic sub- committee sets out rule and regulations of the college annually. Students are informed through the prospectus and the college website about the various aspects of the college. IQAC members along with the various subcommittees monitor the teaching-learning and other needs of the students. Special attention is paid to the issues/disputes through Anti ragging cell, Grievance redressal cell and Sexual harassment cell.

5.2 Efforts made by the institution for tracking the progression

Class tests, mid-term tests and test examinations are held regularly. Students weak in studies / scoring poor marks are given remedial classes. Special attention is paid to weak students from underprivileged backgrounds, like SC, ST and OBC. Parent —teachers' meetings are held by the Departments regularly. Guardians of students with inadequate attendance are called upon and informed accordingly.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4716	78	N.A	N.A

(b) No. of students outside the state

None

(c) No. of international students

None

Men

No	%
Nil	Nil

Women

No	%
Nil	Nil

	Last Year (2012-2013)					This Year (2013-2014)						
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenge d	Total
UG	3246	674	84	211	-	4215	3630	755	94	236	1	4716
PG	39	5	-	04		48	69	07	-	02	-	78

Career counseling is also handled by the Career Counselling cell funded by UGC. The teachers guide and direct the students regarding career options.					
No. of students bene-	ficiaries 3	9			
5.5 No. of students qualifie	d in these examination	s			
NET IAS/IPS etc					
5.6 Details of student coun	selling and career guida	ance			
Counselling is given by the faculties at the departmental level. Lectures and seminars are occasionally arranged for career awareness. No. of students benefitted 5 .7 Details of campus placement					
	On campus		Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed		
02	05	00	00		
5.8 Details of gender sensit	ization programmes		_		
NA NA					
5.9 Students Activities 5.9.1 No. of students	participated in Sports,	Games and other e	vents		
State/ Universi	ty level 18 Na	tional level 01	International level -		

	No. of students participated in cultural events		
	State/ University level _ National le	evel _ Intern	national level
5.9.2 Sports	No. of medals /awards won by students in Special State/ University level National I		events national level
Cultura	l: State/ University level National l	evel Inter	national level
5.10 Schol	arships and Financial Support: None		
		Number of students	Amount
	Financial support from institution	112	Rs 56,000
	Financial support from government	838	Rs. 7,85,800
	Financial support from other sources	nil	Nil
	Number of students who received International/ National recognitions	nil	Nil
5.11 Stud	dent organised / initiatives : none		
Fairs	: State/ University level National le	evel Interr	national level
Exhibition	: State/ University level National le	evel Interr	national level
5.12 No.	of social initiatives undertaken by the students	02	
5.13 Major	r grievances of students (if any) redressed:	None	

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Jnanat Paratarm Nahi' (There is no higher attainment than knowledge) being the motto of the college, this institution of higher learning envisions an honest, positive and compassionate approach to education with a view to transforming the learners' attitudes to life and society. Our mission is to impart value-oriented quality Our mission is to impart value-oriented quality education for all learners, especially from the backward and minority education for all learners, especially from the backward and minority communities.

6.2 Does the Institution has a management Information System

Our college has developed a largely computerized system to conduct most of its major activities like students' admission, academic jobs in the college and those relating to the University, financial transactions and accounting, functioning of the central library etc. The college has a system analyst to monitor the system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

All curricula are designed and developed by the affiliating university. College implements them as per rules and regulations.

6.3.2 Teaching and Learning

ICT enabled teaching, Tutorial & Remedial classes, increasing computer support, introducing smart class rooms, introducing course in communicative English

6.3.3 Examination and Evaluation

Internal examinations as well as final selections are conducted as per the university norms and guidelines given through the academic calendar.

6.3.4 Research and Development

Faculties are encouraged in research projects and pursuits of individual research. Research Committee extends all possible support. Faculties are encouraged to publish their research articles

6.3.5 Library, ICT and physical infrastructure / instrumentation

Books and journals are regularly purchased from the UGC & college fund. ICT enabled teaching is introduced. Infrastructural facilities are regularly reviewed. Modern/upgraded instruments are purchases as and when required.

6.3.6 Human Resource Management

Principal/TIC is entrusted with the management of available human resources with the support extended by the Teachers/Staff Councils and as per advices of the IQAC.

6.3.7 Faculty and Staff recruitment

Full time faculties in substantive posts are recruited as per the recommendations of West Bengal College Service Commission. Full time support staffs in substantive posts are recruited as per order/guidelines of the State Govt. Recruitment of Part-time/Guest/Contractual teachers and need-based support staff recruitment are made by the college as per the guidelines set forth by the State Govt. and the affiliating university.

6.3.8	Industry	Interaction	/ Collaboration
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Neither collaboration nor interaction with any industry is yet to be established.

6.3.9 Admission of Students

The affiliating university has introduced a three-part Examination system with midterm and selection tests for every part of the degree programme.

6.4 Welfare schemes

for

Teaching	٧
Non teaching	V
Students	٧

6.5 Total corpus fund generated

Rs. 45,09,865/-

6.6 Whether annual financial audit has been done

Yes V No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A	No	N.A
Administrative	No	N.A	No	N.A

6.8 Does the University/ Autonomous College declare results within 30 days?				
For UG Programmes Yes No V				
For PG Programmes Yes No V				
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?				
The affiliating university has introduced a three-part Examination system with midterm and selection tests for every part of the degree programme.				
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?				
No such efforts are as yet initiated by the affiliating university.				
6.11 Activities and support from the Alumni Association				
The newly formed Alumni Association extends its support in the all-round development of the college by offering their valuable suggestions and general resources.				
6.12 Activities and support from the Parent – Teacher Association				
Various departments hold Parent-teacher meetings regularly and seek the suggestions/opinions of the parents on issues relating to the teaching-learning process, campus environment and other facilities available in the college				
6.13 Development programmes for support staff				
No specific programme has yet been organized.				
6.14 Initiatives taken by the institution to make the campus eco-friendly				
Apart from keeping the campus clean and plastic-free, the college has adopted a Green Policy to initiate effective measures of waste management.				

Criterion - VII

7. Innovations and Best Practices

7.1	Innovations introduced during this	academic year	which have cre	eated a positive	impact on th	e
	functioning of the institution. Give	details.				

Introduction of ICT, construction of smart class rooms and green policy initiatives are some of the innovations which have created a positive impact on the functioning of the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of Action as resolved and forwarded by the IQAC to the college management was duly approved and acted upon. IQAC supervised the action plan being implemented.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practice I: Coaching For Entry Level examination

Best Practice II: Certificate course on health awareness

*Annexure I, II

7.4 Contribution to environmental awareness / protection

The college has adopted a Green policy and awareness programmes have been organised. Cleaning, waste management, gardening, planting of trees and overall maintenance of the campus environment have been prioritised.

7.5 Whether environmental audit was conducted? Yes No V

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: responsible and dedicated faculty, cordial relation with students, individual care for Hons students by some departments.

Weakness: Space crunch, Inadequate funding, Record section of some departments is not satisfactory.

Opportunities: imparting knowledge to the socially and economically backward communities of this industrial hinterland, to have a second campus.

Challenges: Academically weak students can be taken care of by individual teachers with attention and support.

8. Plans of institution for next year

- Organise more outreach programmes
- To construct a make- shift Chemistry laboratory so that the renovation of the old Chemistry laboratory after its demolition can commence soon.
- Advice the faculties to increase their participation in research oriented activities
- Organising student seminar and quiz contest.
- To cultivate a medicinal garden in an appropriate corner of the college campus.
- To renovate and convert s room on the 1st floor of the East Block into a seminar /AV room.
- To build ramps for the physically challenged in the administrative block as well as in all the academic blocks of the college.
- To specially furnish two ground floor toilets, one for the boys and the other for the girls and the
 physically challenged.
- To conduct as short course in communicative English
- To make the entire process in U.G. and P.G. fully online.
- To make the university registration filling up process fully online.
- To construct a well equipped gymnasium.

NameProf. Rajkumar Gangopadhyay	NameProf. Pralaydeb Mukhopadhyay		
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Raj Kennar Gangrashny		Phikherjee	
Signature of the Coordinator, IQAC	Sig	nature of the Chairperson, IQAC	
Narasinha Dutt College, Howrah	***	Teacher-in-Charge Narasinha Dutt College Howrah-711 101	

Title: COACHING FOR ENTRY LEVEL EXAMINATION

Goal: to make the students more equipped for the competitive examinations both at the national and international level.

Context: after graduating from the college, students are not fully apprised of the syllabi of the competitive examinations. So it is imperative, that they receive a coaching to get themselves equipped for the competitive examinations and earn a place in the job market.

Practice: Books and journals meant for competitive examinations are kept in the library. Personnel from Camelia group impart training for the competitive examinations for the interested candidates.

Success indicator:

- Awareness among students about competitive examinations.
- Imparting training to students without huge amount of course fee in the private coaching centers.

A number of students from this institution have become successful in getting jobs in banks, state government and central government jobs.

Title: CERTIFICATE COURSE ON PRIMARY DETECTION AND COUNSELLING OF LIFE STYLE DISEASES OF YOUNG ADULTS

Goal: To create awareness among the young adults about life style diseases

Context: Due to gradual shift in lifestyle pattern, occupational health hazard is on the rise. The inception of health hazards start from late adolescence to young adult stage. Thus it is imperative to create awareness among the college students who are considered as young adults in WHO reference, about the impending life style diseases like obesity, hypertension and cardio vascular diseases and diabetes.

Practice:

- Information about life style diseases and their indicators
- Basic methods to detect the onset of such diseases through anthropometric variables.
- Impart knowledge on Reproductive health, Body composition and disease association with blood groups.
- To impart knowledge on ABO/Rh incompatibility and its effect on maternal and neo natal health.
- To provide genetic counselling to inherited disorders like thallasaemia.
- Estimation of body mass index and their classification through anthropometric variables.
- Health risk associated with different types of body composition.

Success Indicator:

- Students have become aware of the occupational hazards and dietary patterns which give rise to various lifestyle diseases.
- They are aware of the healthy and junk food choices

Annexure III

Students' Feedback 2013

Attributes	Rating
Communication	8.6
Interest Generation	8.8
Degree of Integration	8.1
Accessibility	8.3
Evaluation Process	8.1
Provision of timely feedback	7.9
Knowledge	8.5
Sincerity	8.7
Overall Rating	8.9

Analytical Representation

